Approve a Referred Death Record

MR&C USER GUIDE FOR MEDICAL EXAMINERS AND CORONERS

Review record

After logging in to MR&C:

1. Select *Work Queue* from the **Tasks** menu.

2. Select the *Death record referral* queue.

3. Select the decedent's name to view the record.

4. Review the information on the *Cause of Death I* and *Cause of Death II* screens.

Approve record

If you approve the cause of death information as provided:

1. Go to the *Finalize Filing* screen

2. Click the **Approve** button

The record status will change from *Referred to M.E.* to *Filed*.

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To obtain this information in a different format, call: 651-201-4426.