

Hello!

We're excited to be your new supplier of Minnesota Vital Records!

To begin providing you with Vital Record certificates, we'll need to get you set up in our system.

Included with this letter is our Governmental Customer Account Setup form.

This form consists of three sections:

Government Entity Contact Information

Billing Contact and Information

Confirmation of Purchasing Authority

Should you have any questions about this form, please don't hesitate to reach out to

Patricia Dehne

pdehne@veritrace.com

In the near future, you will be provided with a fillable Order Form. Please complete this form whenever you want to place an order for Vital Records. This form contains all the information we need to process your order, so please complete it in full.

Thank you !



Brian D'Angelo

Security Project Manager