



School-Based Health Centers RFP Info Session

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Tribal-State Relations Statement

- The State of Minnesota is home to 11 federally recognized Indian Tribes with elected Tribal government officials. The State of Minnesota acknowledges and supports the unique political status of Tribal Nations across Minnesota and their absolute right to existence, self-governance, and self-determination. This unique relationship with federally recognized Indian Tribes is cemented by the Constitution of the United States, treaties, statutes, case law, and agreements. The State of Minnesota and Tribal governments across Minnesota significantly benefit from working together, learning from one another, and partnering where possible.
- The Minnesota Department of Health recognizes, values, and celebrates the vibrant and unique relationships between the 11 Tribal Nations and the State of Minnesota. Partnerships formed through government-to-government relationships with these Tribes will effectively address health disparities and lead to better health outcomes for all of Minnesota.

SBHC Statute Definition

- "School-based health center" or "comprehensive school-based health center" means a safety net health care delivery model that is located in or near a school facility and that offers comprehensive health care, including preventive and behavioral health services, provided by licensed and qualified health professionals in accordance with federal, state, and local law. When not located on school property, the school-based health center must have an established relationship with one or more schools in the community and operate to primarily serve those student groups.
- SBHCs provide health services to all students and youth within a school or school district, regardless of ability to pay, insurance coverage, or immigration status, and in accordance with federal, state, and local law

In addition to comprehensive and preventative health care, services provided by a SBHC can include:

- Mental health care and crisis management
- Oral health care
- Vision care
- Nutritional counseling
- Substance abuse counseling
- Referral to specialist, medical home or hospice for care
- Additional services that address social determinants of health
- Emerging services such as mobile health and telehealth

[Minnesota Statute 145.903](#), Subd. 2(a) authorizes MDH to administer a program to provide grants to school districts and School-Based Health Centers (SBHCs) to support existing centers and facilitate the growth of SBHCs in Minnesota.

This funding opportunity will support two separate categories:

- **Category 1: New and Emerging Grant for new and emerging clinics**
- **Category 2: Operating Clinic Grant for established and operating clinics**

Category 1: New and Emerging Clinics

- **Category 1:** The New and Emerging Grant is a onetime opportunity for organizations that are in the planning stage of opening a new SBHC. The grant provides 3 years of funding to plan, organized and open a new SBHC. By the end of year 2 it is expected that a new SBHC will be ready to open and be operational in year 3.

| Category 1: New and Emerging Grant | |
|---|--|
| \$50,000 Year 1: Planning | Hire staff, work to assess the need for a new SBHC site, establish community support, identify, and secure operating partners and sponsoring organization. |
| \$62,500 Year 2: Emerging | Hire staff, set up clinic with equipment and supplies, set up Electronic Medical Record and other technology software. |
| \$75,000 Year 3: Open | First year of clinic open and provider services available to entire student population. |
| Total amount of 3-year grant | \$187,500 |

Category 2: Operating Clinics

- The Operating Clinic Grant provides funding for established SBHCs to support the operation of, improve upon and/or expand services in one or more SBHCs. To be considered for this category, a SBHC site must be in operation within the first 3 months of receiving the grant. The funding amount is based on the totally number of operating hours per sponsoring organization.

| Category 2: Operating Clinic Grant | |
|---|---|
| \$50,000 a year for 3 Years \$150,000 Total | Up to 10 hours/week combined hours with all sponsored clinics |
| \$75,000 a year for 3 Years \$225,000 Total | 11-40 hour/week combined hours with all sponsored clinics |
| \$100,000 a year for 3 Years \$300,000 Total | 40+ hours/week combined hours with all sponsored clinics |

Funding Available

| Category 1: New and Emerging Grant Funding | Estimate |
|--|--|
| Estimated Total Amount to Grant | \$500,000 a year/3 years |
| Estimated Number of Awards | 8 |
| Estimated Award Maximum | \$50,000 year 1, \$62,500 year 2, \$75,000 year 3. Totaling \$187,000 |

| Category 2: Operating Clinic Grant Funding | Estimate |
|--|---|
| Estimated Total Amount to Grant | \$1,200,000 a year/3 years |
| Estimated Number of Awards | 16 |
| Estimated Award Maximum | \$50k, \$75k, or \$100k/year based on average |

Eligible to Apply

For both New and Emerging and Operating Clinic grants, applicants must be one the following:

- A public school, school district, or Educational Service District (including charter schools, Tribal schools and alternative learning centers)
- A community-based org. including non-profits, Tribal community clinic programs which represent the community to be served by the SBHC
- A medical (including dental) or mental health care organization intending to sponsor the SBHC
- Current SBHC sponsoring organizations
- Local health departments

Allowable Grants Costs and Activities

- Staffing
- Supplies
- Equipment
- Furniture, including cabinets and moveable walls
- Marketing
- Training and travel expenses
- Technology and phones
- Uncompensated care

Unallowable Grant Costs and Activities

- Major capital improvement to property
- Solicitating donations
- Taxes, except sales tax on good and services
- Lobbyists, political contributions
- Bad debts, late payment fees, finance charges, or contingency funds

Required Grant Activities

- Submit progress reports every twice a year
- Work collaboratively with MDH and the MNSBHA
- Participate in MNSBHA's monthly Community of Practice forums
- Submit clinic data to the following portals: Locations and Services Log, Cost of Care, Quality Counts, National Census

Review and Selection Process

- MDH determines initial eligibility
- Review committee scores application on the criteria in RFP Appendix I
 - Project Summary (5 points)
 - Organization Description (20 points)
 - Project Narrative (40 points)
 - Work Plan Template (20 points)
 - Budget Details (15 points)

- MDH will make final decisions on all applications and will balance the recommendations by the review teams with other factors including, but not limited to:

- Review team scores
- Representativeness of collaboration
- Representativeness of community need
- Geographic distribution of services
- Total funding available

MDH conducts due diligence and past performance reviews prior to entering into grant agreements


Submitting Questions

- All questions regarding this RFP must be submitted via email to Health.AdolescentHealth@state.mn.us
- Answers will be posted every Friday on the SBHC Grant webpage at: [School-Based Health Centers Grant](#)
- Please submit questions no later than 4:30 p.m. (CST) on June 30th, 2025

Application Submission

- Applications are due Thursday July 10, 2025 no later than 11:59 p.m. (CST)
- All applications will be completed and submitted via the online [Child and Family Health Grant Portal](#)
- The next slides show how to create a profile and begin an application in the online system

Creating/Managing Users



The screenshot shows the login interface for the Minnesota Department of Health's Online Grant Portal. At the top is the Minnesota Department of Health logo. Below it is a 'Logon' section with two input fields: 'Email Address*' containing 'Jennifer.Marshall@state.mn.us' and 'Password*' with masked characters. There are two buttons: 'Log On' and 'Create New Account'. A link for 'Forgot your Password?' is also present. To the right of the login fields is a 'Helpful Hints' section with three numbered tips and a link for more details.

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Logon

Email Address*

Jennifer.Marshall@state.mn.us

Password*

.....

Log On Create New Account

[Forgot your Password?](#)

Welcome to the Minnesota Department of Health – Child and Family Health's Online Grant Portal

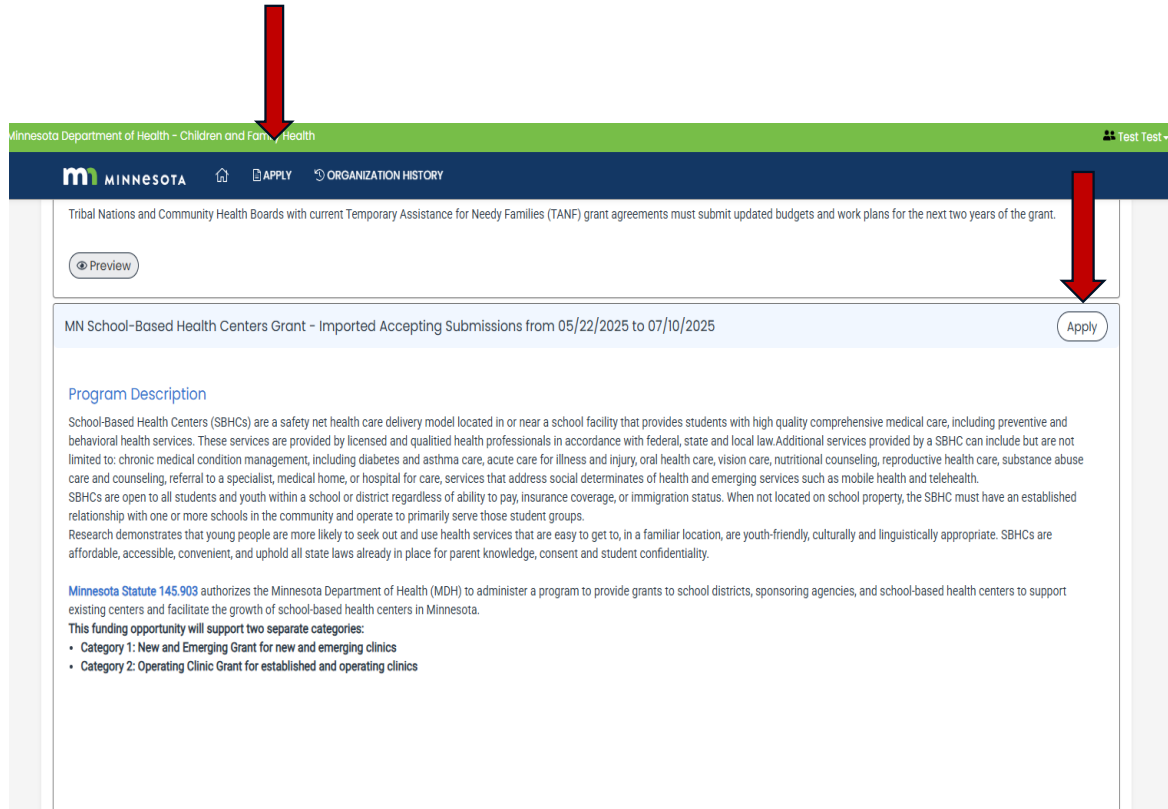
Helpful Hints:

- 1) We recommend that you bookmark this page for ease of access.
- 2) Please remove the following email: 'MN Department of Health' from your spam filters to ensure you receive emails from the system.
- 3) Your internet browser should be updated to the most recent version for an optimal system experience. (Internet Explorer version 11, for example)

Click on this [link](#) for additional details on how to create an account, apply for funding, and manage your applicant dashboard.

- **New Users:** Please click on “Create New Account” to complete the registration process and create your logon credentials.
- **Existing Users:** Please enter your credentials and log in. If you forgot your password, use the “Forgot your Password?” link to the left on the logon screen to reset your password.
- **Not Sure:** If you think that you or someone at your organization has already registered in Foundant, do not create a new account. Please contact our MDH MCH staff at **health.MCH@state.mn.us** for assistance.

Applying for SBHC Grant



- After logging in, you will be directed to your 'Dashboard' which shows your history of application submissions if you have any.
- Click on the apply icon on the top of screen to bring up the list of available grants.
- Scroll down to find the MN SBHC grant opportunity and click on the apply button on the right. This brings you to the application.

Application

Minnesota Department of Health - Children and Family Health

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APPLY ORGANIZATION HISTORY

Name:
Phone Number:
Email:

Requested Funding*

Total Amount Requested

\$

Which category of the RFP is your organization applying for?*

Category 1: New and Emerging Grant
The New and Emerging Grant is a onetime opportunity to provide funding to organizations who are planning to open and operate one or more new SBHC sites. The grant provides three years of funding to plan, organize and open a new SBHC site. By end of year 2 it is expected that a new SBHC site will be open, and year 3 is the first year of services open to students.

Category 2: Operational Clinic Grant
The Operational Clinic Grant provides funding for established SBHC's to support the operation of, improve upon and/or expand services in one or more SBHCs. To be considered for the Category 2: Operation Grant, a SBHC site must be in operation within the first 3 months of receiving the grant. Funding amount is tiered based on the total number of operating hours per sponsoring organization as defined in [statute 145.903](#).

Please select the path you are applying for below:

☐ Category 1: New and Emerging Grant

☐ Category 2: Operating Clinic Grant

- The application will open to Appendix B: Application Face Sheet. Please fill in all information.
- SWIFT information is very important, this is how MDH contracts. If unsure, contact SWIFT help desk: 651-201-8100 or swifthelpdesk.mmb@state.mn.us
- On the bottom of the face sheet, click on which Category you are applying for. This will bring up the Project Narrative section for your category.

Completing Application

Minnesota Department of Health - Children and Family Health

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APPLY ORGANIZATION HISTORY

Application Question List

Due by 07/10/2025 11:59 PM CDT.

Fields with an asterisk (*) are required.

> Appendix B: Application Face Sheet

> Category 1 - Appendix C: Project Narrative (scored)

> Appendix D: Work Plan Template (scored)

> Appendix E: Budget Details and Justification (scored)

> Appendix G: Due Diligence

> Appendix H: Indirect Cost Questionnaire

> Appendix I: Disclosure of Conflicts of Interest

Due by 07/10/2025 11:59 PM CDT.

Abandon Request Save Application Submit Application

- Complete all sections of the application.
- Refer to the RFP for instructions
- Complete at your own pace. Be sure to hit Save Application button at bottom of page after every update.
- Hit Submit Application button only when you are finished.

Questions?

Please submit all questions to Health.AdolescentHealth@state.mn.us

Thank You!

Jennifer Marshall

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651-201-4045