



2026-2028 FQHC Subsidy Grant Program

Katie Hentges | State Program Administrator Principal

- This meeting will NOT be recorded
- Slides will be posted on the website by early next week
- Please save your questions for the end of the presentation
- All questions and answers will be posted by early next week to the ORHPC website

Funding Formula

- Funding is allocated to eligible organizations using a formula determined by statute. The amount of each subsidy is in proportion to each federally qualified health center's amount of discounts granted to patients during the most recent calendar year as reported on the federal Uniform Data System (Table 9D, #13e).
- Only discounts provided in Minnesota are included for health centers that have locations outside of the state. The formula also includes a 5 percent minimum and 30 percent maximum award for clinics with less than 5 percent or more than 30 percent of total discounted services.
- There is no match requirement for this grant.

Funding Timeline

- You may only incur eligible expenditures when the grant agreement is fully executed, and the grant has reached its effective date, whichever is later.
- The FQHC Subsidy grant project period will be January 1, 2026, to December 31, 2028 with three funding allocation cycles.
- Similar to previous years of this grant, each organization will have to submit an annual letter of intent and then an award amount will be allocated as determined by the funding formula outlined above.

Award Amount Details

- The award amount may include funding with different end dates. Timelines for when funding is required to be spent will be outlined in your notice of funding and in the grant agreement. Attachment A: Sample Exhibit B provides an overview of how the budget will be outlined in the grant agreement.
- An optional template spreadsheet is provided in the application for you to use to outline expenses based on end date

Budget and Narrative Application

- 4 sections to complete
- Refer to NOGO for instructions
- Complete at your own pace
 - Save button vs. Submit button
- UPDATED: Due December 2, 2025 at 4:30pm CT

Application Section 1 and 2: Organization and Application Information and Project Information

- Basic information about your organization including legal and business name, address, and tax identification number, this information will be used for contracting purposes.
- Important to note that applicant will be the individual to whom reports are assigned
- Collaboration is possible: can add others as collaborators in portal
- SWIFT information is very important – this is how MDH contracts
 - If unsure, contact SWIFT help desk: 651-201-8100 or swifthelpdesk.mmb@state.mn.us
- Includes contact information for the Authorized Organization Representative (AOR), Fiscal Management Officer, and Contact Person for the Project Administration.

Application Section 3: Project Narrative and Workplan

Project Narrative

- Describe the project in detail and how it will be accomplished, i.e., the "who, what, when, where, and how" of a project.

Work Plan

- This section will also include listing the objectives (measurable goals) for the grant period. Under each objective the applicant will list all activities that the organization will complete in order to meet the objective. Each activity will also have an associated start and completion date as well as the role of the person responsible for execution.
- Note: Do not include names of individuals, only include job titles

Application Section 4: Budget

- Budget Narrative: Provide a detailed justification of the estimated project expenses to successfully meet the goals of the proposed project. The budget explanation should be broken down by each budget category. The narrative should provide information on the need for specific expenditures and how they will address the problem statement.
- The expenses included in the Grant Funds Requested column are those that will be supported by grant funds. The budget should be specific to the grant project described in the applicant's project narrative and is not intended to represent the organization's total budget.

Eligible Expenses:

- Salaries
- Fringe
- Supplies
- Travel
- Equipment and Capital Improvements
- Contracted Services
- Other (Define)

- Per State Policy on Grant Payments, reimbursement is the method for making grant payments. All grantee requests for reimbursement must correspond to the approved grant budget. The State shall review each request for reimbursement against the approved grant budget, grant expenditures to-date and the latest grant progress report before approving payment. Grant payments shall not be made on grants with past due progress reports unless MDH has given the grantee a written extension.
- The invoicing and payment schedule will be:
 - April 20
 - July 20
 - October 20
 - January 20

Sample Budget Example

Category	Annual Budget Year 1 – January 2026 – December 2026, must be fully spent by December 2026	One Time Funding Appropriation – January 2026 – December 2026, balances may carry over through December 2028	Total
Salary/Fringe	\$	\$	\$
Equipment	\$	\$	\$
Supplies	\$	\$	\$
Travel	\$	\$	\$
Contractual	\$	\$	\$
Other	\$	\$	\$
Total	\$	\$	\$

Submitting Questions

- All questions regarding this RFP must be submitted via email to FQHC.Subsidy.MDH@state.mn.us or directly to Katie.Hentges@state.mn.us
- Answers will be posted within 3 business days on the [ORHPC Grants and Funding - MN Dept. of Health](https://www.health.state.mn.us/facilities/ruralhealth/funding/grants/index.html#fqhc) (<https://www.health.state.mn.us/facilities/ruralhealth/funding/grants/index.html#fqhc>) website.

Thank You!

Katie Hentges

FQHC.Subsidy.MDH@state.mn.us

651-201-5154

Land Acknowledgement

Every community owes its existence and vitality to generations from around the world who contributed their hopes, dreams, and energy to making the history that led to this moment. In Minnesota, we are standing on the ancestral lands of the Dakota people. We want to acknowledge the history of this land, including the Dakota, the Ojibwe, the Ho-Chunk, and the other nations of people who also called this place home. Native peoples were removed unjustly, and we in this space are the beneficiaries of that removal. At MDH, as we understand that land is related to health, we want to be a good steward of the land we are on. This acknowledgement is just one piece of that. We understand the systemic racism, historic trauma, and genocide that has impacted Indigenous communities and peoples in our state.

We recognize that a land acknowledgement is a first step. We support this action with resources and shared decision-making to meet Tribal public health priorities and needs. With our Indigenous neighbors and coworkers, we can advance health equity and work to ensure all communities across the state are thriving and all people have what they need to be healthy.

We encourage state employees and the public to research the history of the lands we are on and if you are able, find Native-led events to attend, organizations to support, and causes to champion.