



# Mortuary Science Webex Series

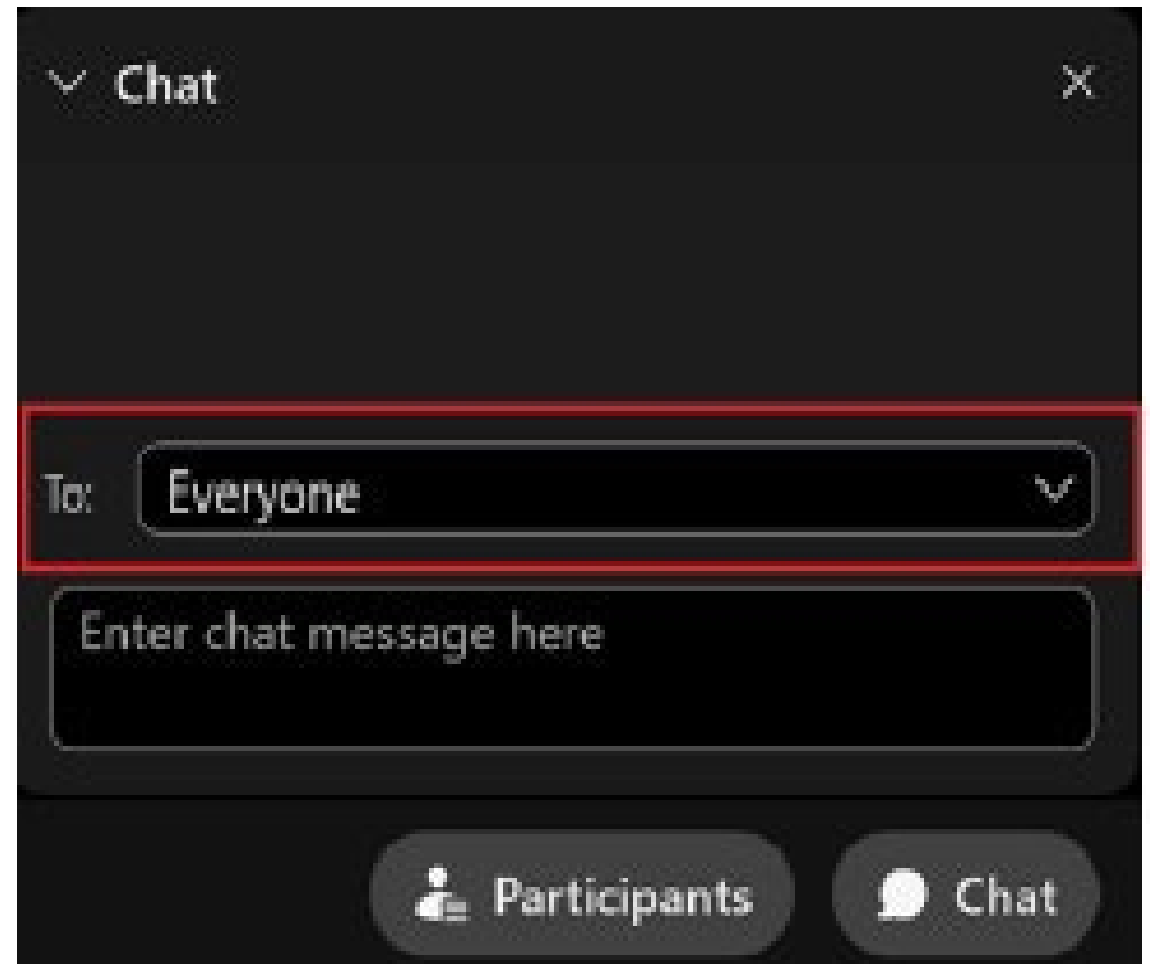
E-Licensing Tutorial | November 13, 2025

# Webex Participants

**Participants are muted.**

**To ask a question**, click on the chat bubble to open the chat, select “Everyone”, and ask a question or provide a comment. Messages sent privately may not be addressed due to logistics.

We will answer as many questions as we can at the end of our time today.



# Mortuary Science Webex Quarterly Meetings

To promote consistent communication and transparency, MDH will begin hosting quarterly Webex meetings.

These sessions will provide updates and share information related to mortuary science licensing, inspections, and investigations.

Our goal is to ensure that licensees and stakeholders remain informed and have opportunities to hear directly from MDH on important regulatory matters.

## **This session's focus — the new e-licensing system!**

1. Overview of the e-licensing project
  - Benefits & functionality
  - New license numbers
2. Partnership with the Office of Vital Records (OVR)
3. Claim your existing license record
  - Creating an account & using your claim code
  - Step-by-Step instruction & live demonstration
4. Renew your license online
  - Step-by-Step instruction & live demonstration



**OVERVIEW**

## e-Licensing Overview

Rachel Gacioch | State Operations Manager

# Why?



Consolidate multiple licensing and credentialing programs into a single, enterprise-level online system.



Includes credentialing (application, review, issuance, renewals) and fee payments.



Provides capability to track and report on trends.

# Credential Launch

<b>May 15, 2025:</b> <i>Initial License Applications Open for Establishments</i>	New establishments can apply for their first license online through the new e-licensing system.
	Marks the official start of electronic processing for the mortuary science program.
<b>August 21, 2025:</b> <i>Transition for Existing Licensees</i>	Includes: Morticians, transfer care specialists, interns, state exam candidates, and currently licensed establishments.
	Current licensees will begin renewing and managing their licenses within the new system.


# Benefits to e-Licensing




- Simplified application process.
- Transparency at every step.
- Direct communication with Credentialing staff.
- Convenient digital tools.
- Time and cost savings.
- Enhanced security and accessibility.



# Transparency & Direct Communication

 Minnesota Department of Health Licensing TEST

My Account  Mark ▾

License to Practice Mortuary Science  
MOR-23  
(Renewal)

Your Submission  
Attachments  
Guests (0)

⊖ Mortuary Science Payment


⦿ **MDH Staff: Review Application**

MDH Staff: Review Attachments

MDH Staff: Review Decision

MDH Staff: Review Application

▶ In progress. This step is in progress.

 **Mark**

Nov 6, 2025 at 4:13 pm

MDH Credentials will message you here in your application if we have questions.

Message the reviewer

Applicant responds here to MDH's question or inquiry

Send Message

- Track your application's status in real time. See where it is in the review process and what actions are next.
- Secure, in-system messaging connects you directly with MDH credentialing staff.

11/13/2025

# Digital Uploads

Attachment	File
<p>Continuing education - (required based on description below)</p> <p>Download and complete the required form to report your continuing education hours: <a href="https://www.health.state.mn.us/facilities/providers/mortsci/docs/cereportform.pdf">https://www.health.state.mn.us/facilities/providers/mortsci/docs/cereportform.pdf</a></p> <p>A Mortician must complete 15 continuing education (CE) hours for renewal and meet the following:</p> <p>Nine hours must be in the following areas:</p> <ul style="list-style-type: none"><li>• 3 CE hours in body preparation, care, or handling</li><li>• 3 CE hours in professional practices</li><li>• 3 CE hours in regulations and ethics</li></ul>	<ul style="list-style-type: none"><li>• Forms are embedded into the application process for convenience and consistency.</li><li>• Requirements are clearly outlined for reference.</li></ul> <p>No file uploaded</p> <p><b>Upload</b></p>

# System Functionality – Email Address



## Why It Matters

Your email address is your login credential and the primary way MDH communicates with you about: Renewals, License status updates, Requests for information etc.

### Individuals

- Use an email only you can access.
- Avoid shared or group accounts.
- This email is tied to your professional record.

### Establishments

- The email represents the licensed business entity.
- May use shared/central email if multiple sites are managed collectively.
- Must be secure and actively monitored.

# System Functionality - New License #

As part of this system upgrade, each license record was assigned a new, unique identifier that aligns with the platform's data structure and integration requirements.

This change ensures the system can better support renewals, record management, and public lookup functions moving forward.

**Morticians**  
MOR - #

**Interns**  
INT - #

**Transfer Care Specialists**  
TCS - #

To maintain continuity, your continuing education reporting schedule remains unchanged.

- If your previous license number ended in an **odd** number — your **new license number will also end in an odd number.**
- If your previous license number ended in an **even** number — your **new license number will also end in an even number.**

Your new license number replaces your previous one and will be used for all future activities, renewals, and correspondence related to the **new license year.**

# The Learning Curve Diagram



# Learning Curve



**We're all learning – and improving – together!**

*New for everyone:* Applicants/licensees and MDH staff are both learning the system.

*Learning takes time:* Some steps may take longer as processes adjust.

*Your feedback matters:* Each question helps us refine and improve.



# Partnership with The Office of Vital Records (OVR)

Rachel Gacioch | State Operations Manager



# MR&C Updates - Licensure

MDH-OVR updated the Minnesota Registration and Certification System (MR&C) to accommodate the new alpha-numeric license numbers. Office of Vital Records (OVR) staff:

- Are entering newly licensed morticians and facilities into the MR&C System so that they are available in the drop-down lists during death registration.
- Are entering newly licensed facilities in the MR&C System so that the facility is available in the drop-down list
- Have NOT updated MR&C for licenses that changed—but will soon.

# MR&C Licensure—Current Status

The MR&C System is available to morticians and their staff to register deaths/establish death records, order certificates, and generate documents.

While OVR staff work to update license information:

- Certain data elements on death records and documentation generated from MR&C may reference old license numbers.
- Morticians will be able to view and select their old and new license (as the new licenses are added) to allow access to previously filed records and to register new records.
- Funeral staff will be able to register new records in MR&C only under the old facility license number until OVR manually updates MR&C.
- OVR will update license information upon request

# MR&C Licensure—Next Steps

- OVR is working with our IT partners to upload the new license data into MR&C.
- OVR will need to link staff to facilities once the new license data is uploaded and available in MR&C.
- On a case-by-case basis, OVR will update license information upon request.
- OVR is exploring mechanisms to modernize interoperability and systematic updates for license changes and MR&C access

# MR&C User Access—Renewal

With the licensure changes associated with funeral establishments and morticians, OVR has an opportunity to address MR&C system access. In the next few months OVR will:

- Email morticians and funeral staff who have an active MR&C user account and post other communications on the MR&C message board.
- Require MR&C users to sign and return an updated MR&C access user agreement.
- Update license information and user accounts to assure that MR&C users who register deaths are associated with the correct facilities.
- OVR will inactivate/disable MR&C access for morticians and staff who are no longer active.

# OVR and MR&C—your assignment

- Know that internal MDH partnerships are in being put into place to help different MDH programs connect and share information about licenses so that everyone and all our systems are up-to-date .
- To assure that your MR&C access is uninterrupted:
  - Continue to contact the OVR Help Desk when your facility ownership or name changes.
  - Continue to contact the OVR Help Desk when staff who use MR&C leave or start employment.
- Look for communications about your MR&C user access and respond to requests to renew/re-sign your MR&C user agreement.
- Be patient with OVR staff as we work to update the MR&C System with new license information.

# OVR and MR&C support

- Contact the OVR Help Desk for help with using MR&C and other questions:
  - Email: [health.vitalrecords@state.mn.us](mailto:health.vitalrecords@state.mn.us)
  - Phone: 651-201-5972
- Review and use the MDH-OVR web for information and resources:
  - [www.health.state.mn.us](http://www.health.state.mn.us)
- Look for OVR-communications to come via email (to the email address associated with your MR&C user account)
- Watch the MR&C message board for announcements and other important communications




# Claim

## How to Create an Account & Claim Your License Record

Rachel Gacioch | State Operations Manager

# How to Create an Account (1/4)

Go to the [Minnesota Department of Health Licensing System \(https://mn-mdh.portal.opengov.com/\)](https://mn-mdh.portal.opengov.com/)

 Minnesota Department of Health Licensing System

[Login](#) [Sign Up](#)

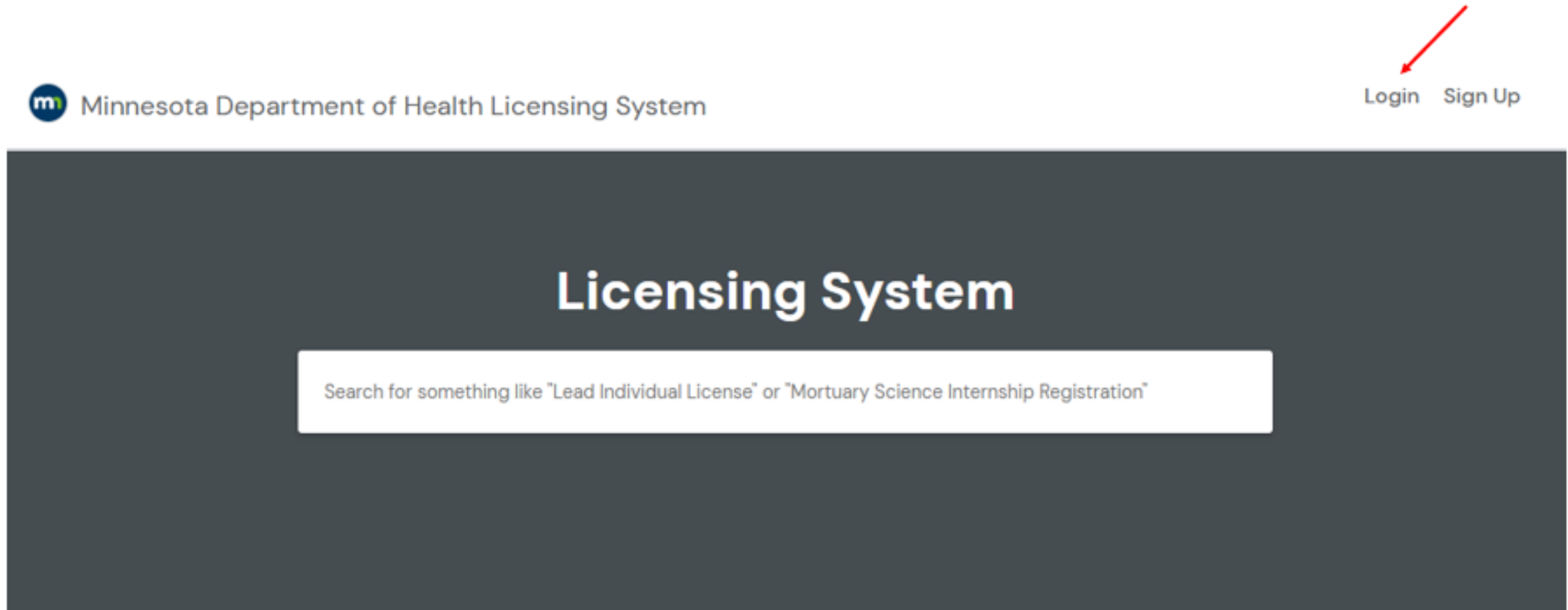
## Licensing System

Search for something like "Lead Individual License" or "Mortuary Science Internship Registration"



# How to Create an Account (2/4)

Click, "Login using Secure Portal"



# How to Create an Account (3/4)

- Click "Login using Secure Portal" (If account is already created)
- Click "Sign up using Secure Portal" (If you need to create an account)

The screenshot shows the Minnesota Department of Health Licensing System interface. At the top left is the logo and text "Minnesota Department of Health Licensing System". At the top right are links for "Login" and "Sign Up". The main content area is divided into two columns. The left column is titled "Login with your OpenGov ID" and contains the text "Use your **OpenGov** ID to login to Minnesota Department of Health Licensing System". Below this, it says "For your security, your sign up is performed on our Secure Portal". At the bottom of this column is a blue button labeled "Login using Secure Portal", with a red arrow pointing to it from the right. The right column is titled "New user?" and contains the text "Create an **OpenGov** ID to login to any OpenGov community". Below this, it says "For your security, your sign up is performed on our Secure Portal". At the bottom of this column is a light blue button labeled "Sign up using Secure Portal", with a red arrow pointing to it from the right.

Minnesota Department of Health Licensing System

Login Sign Up

**Login with your OpenGov ID**

Use your **OpenGov** ID to login to Minnesota Department of Health Licensing System

For your security, your sign up is performed on our Secure Portal

Login using Secure Portal

**New user?**

Create an **OpenGov** ID to login to any OpenGov community

For your security, your sign up is performed on our Secure Portal

Sign up using Secure Portal

# How to Create an Account (4/4)

- Click "Log In" (If you created Account)
  - Enter email
  - Enter password
- Click "Sign Up" (If you need to create account)
  - Enter email
  - Enter password (create own personal password)

Permitting & Licensing

Welcome to Minnesota Department of Health Licensing System

Log In Sign Up

Email yours@example.com

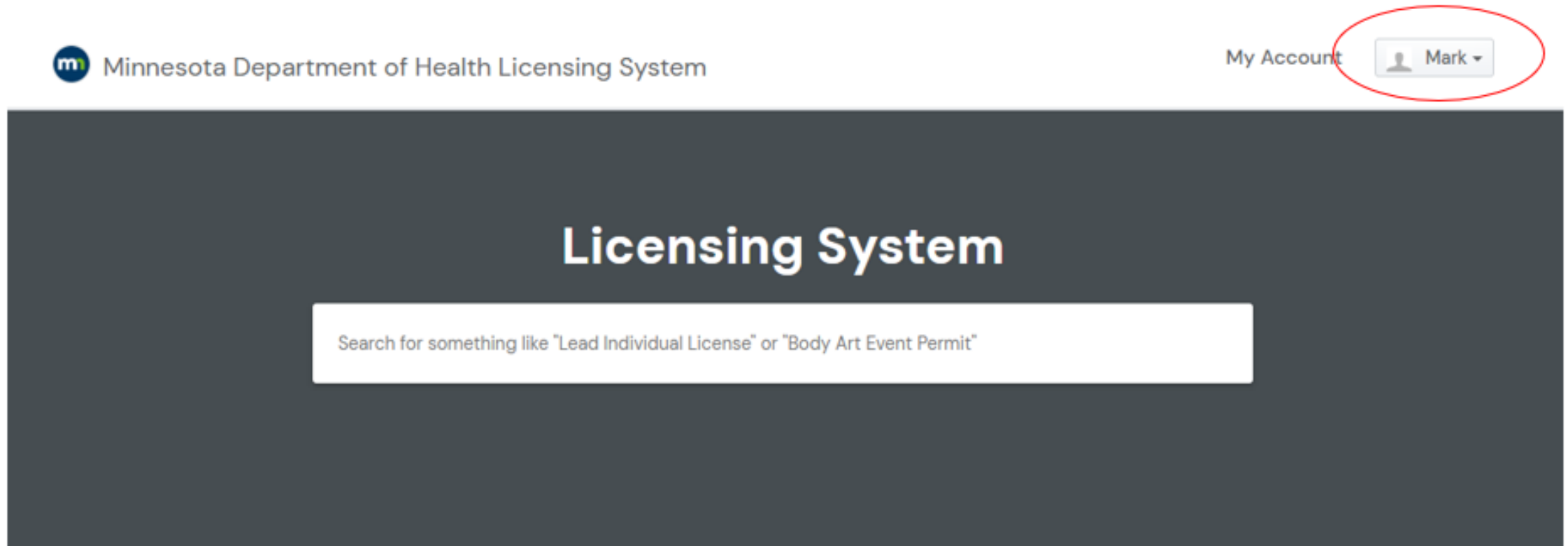
Password your password

Don't remember your password?

Log In >

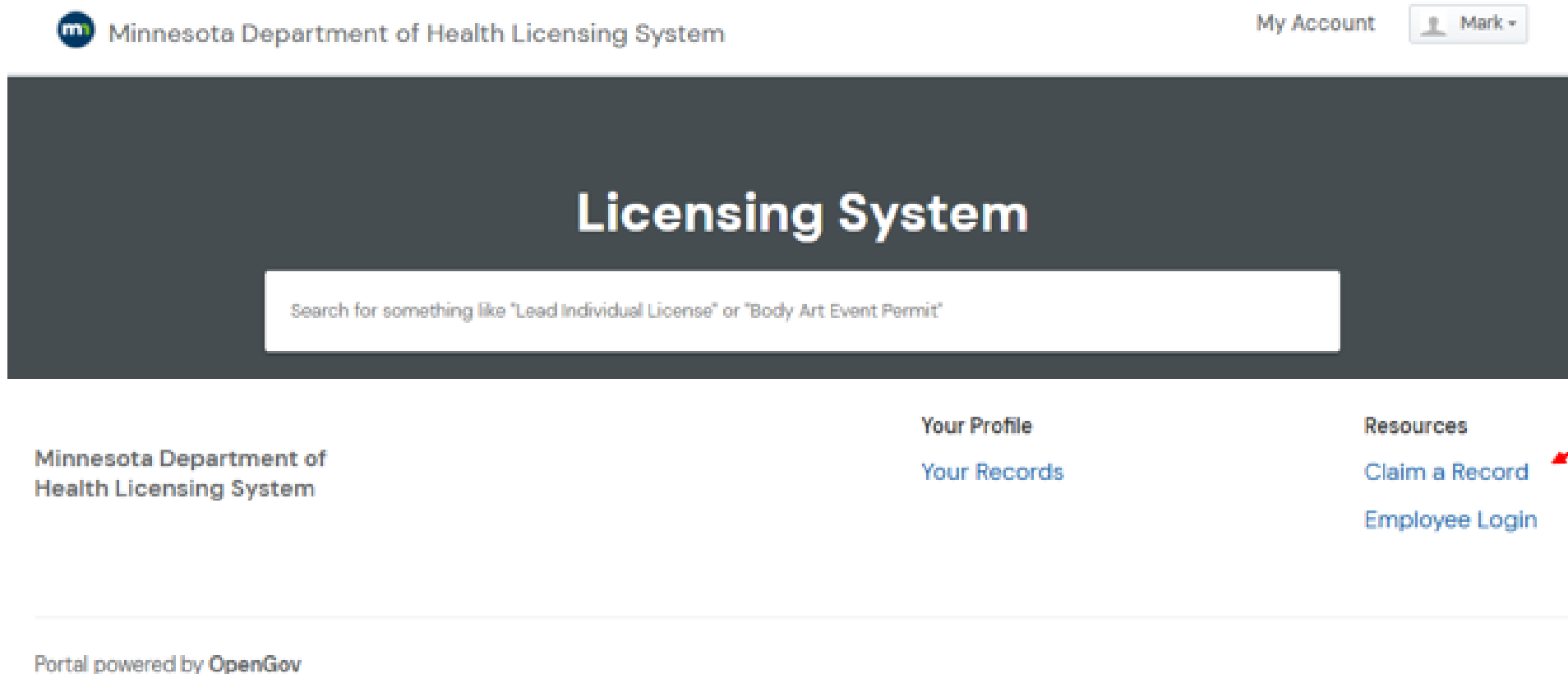
# How to Claim Your License Record (1/4)

- While logged in; Scroll to the bottom of this screen to claim account.



# How to Claim Your License Record (2/4)

- Click "Claim a Record"



# How to Claim Your License Record (3/4)

- Enter your unique claim code:

 Minnesota Department of Health Licensing System

[My Account](#)

 [Mark ▾](#)

## Claim your digital record


Enter the claim code you received and click Submit to claim your digital record and enable online tracking.


Claim code:

- Click "Submit".

# How to Claim Your License Record (4/4)

- You have successfully claimed your account (you should see your info):

 Minnesota Department of Health Licensing TEST

My Account  Mark ▾

License to Practice Mortuary Science  
MOR-9

Your Submission

Attachments

Guests (0)

Issue Permit

Close Permit

Your submission

Submitted Dec 31, 2024 at 6:00pm

Contact Information

Email address

mark.meath@state.mn.us

Phone Number

651-201-4192

Mailing Address

625 Robert Street , St Paul, MN 55164

# Trouble Claiming License Record / Need Claim Code

- If you have trouble claiming your code:
  - Email: [HEALTH.MORTSCI@state.mn.us](mailto:HEALTH.MORTSCI@state.mn.us)
- If you did not receive your claim code or would like the code sent again:
  - Email: [HEALTH.MORTSCI@state.mn.us](mailto:HEALTH.MORTSCI@state.mn.us)





# How to Renew Your License

Rachel Gacioch | State Operations Manager

# Renewal Requirements (1/3)

- All Mortuary Science licenses and registrations (Mortician, Intern, and Transfer Care Specialist) expire on **December 31, 2025.**
- To continue practicing in Minnesota, you must submit a completed renewal application and renewal fee no later than December 31, 2025, in accordance with Minn. Stat. § 149A.40.



## Renewal Requirements by License/Registration Type

- **Morticians:** If your license number is **even**, you must upload your Continuing Education (CE) Report with your renewal application. A downloadable CE form is available in the attachments section of your renewal application.
- **Transfer Care Specialists:** You must upload proof of completion of the continuing education requirements as stated in Minn. Stat. § 149A.47, subd. 4(b), covering the content listed in paragraph (a), clauses (1)–(3).
- **Interns:** CE requirements do not apply to Intern renewals.

## **What Happens if I Miss the Deadline?**

- Applications received on or after January 1, 2026, will be considered late and subject to a \$100 late fee, as required by Minn. Stat. § 149A.65, subd. 2(4).


# How to Renew your License (1/3)


- Login following steps on previous slides.
- Click "My Account"



# How to Renew your License (2/3)

- Click "Renew Now"


 Minnesota Department of Health Licensing TEST


My Account  Mark ▾


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[↶ Back Home](#)


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 **Dashboard**


 Messages

 Profile

Your Records


 Applications

 Projects



**Mark Meath**  
[mark.meath@state.mn.us](mailto:mark.meath@state.mn.us)

**Action Required**

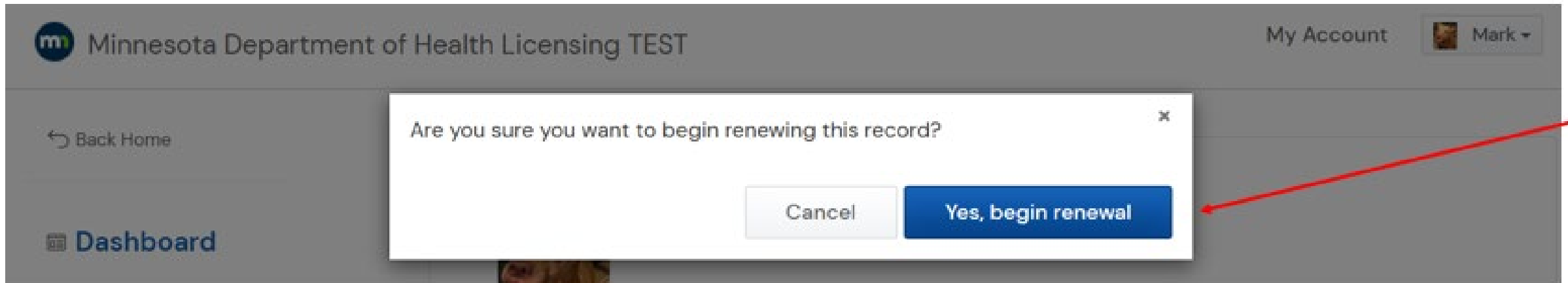


**Renew your License to Practice Mortuary Science**  
License to Practice Mortuary Science MOR-23 ·  
Expires on Dec 31, 2025  
Renewable until Mar 31, 2026

[Renew Now](#)


# How to Renew your License (3/3)


- Click "Yes, begin renewal"



- Now you will go through each step of the application update anything that is blank or may have changed since last renewal including affirmations and signatures.

# How to Renew your License – Step 1 of 6

 Minnesota Department of Health Licensing TEST

My Account  Mark ▾

[Have a project #?](#)

License to Practice Mortuary Science

Step 1 of 6 · [Save Draft and Exit](#)

Confirm your contact information

Ensure your contact information is up-to-date so that we can get in touch with you if needed.

First Name\*

Mark

Email address\*

mark.meath@state.mn.us

Address 1\*

625 Robert Street

City\*

St Paul

Last Name\*

Meath

Phone Number\*

651-201-4192

Address 2 (Optional)

State\*

MN

ZIP/Postal Code\*

55164

Next >

11/13/2025

40



# How to Renew your License – Step 2 of 6

Have a project #?

Step 2 of 6 ·

Save Draft and Exit

License to Practice Mortuary  
Science

## Tennessen Warning

In accordance with Minnesota Statutes, section 13.41 (<https://www.revisor.mn.gov/statutes/cite/13.41>), all data submitted on this license application shall be classified public information upon issuance of a license.


The undersigned hereby submits this application to practice mortuary science subject to the provisions of Minnesota Statutes, section 149A. (required) \*


☐

< Back

Next >

# How to Renew your License – Step 2 of 6 cont.

 Minnesota Department of Health Licensing TEST

My Account  Mark ▾

Have a project #?

Step 2 of 6 ·

Save Draft and Exit

License to Practice Mortuary Science

### Tennessee Warning

In accordance with Minnesota Statutes, section 13, submitted on this license application shall be class

The undersigned hereby submits this application to pra  
Statutes, section 149A. (required) \*

☐

Digital Signature x

Full Legal Name\*

Type Name

Cancel Sign

[< Back](#)

Next >

Have a project #?

License to Practice Mortuary Science

Step 3 of 6

Save Draft and Exit

### Applicant Information

First name (required) \*

Mark

Middle name

P

Last name (required) \*

Meath

Permanent email address (required) \*

mark.meath@state.mn.us

Date of birth - 21 years or older (required)

MM/DD/YYYY

Social security number (required)

999-99-9999

### Designated mailing address

Street address (required) \*

625 Robert Street

City (required) \*

St Paul

State (required) \*

MN

Zip (required) \*

55101

County

Ramsey

Phone number - XXX-XXX-XXXX (required) \*

651 201 4200

Secondary phone number - XXX-XXX-XXXX

Are you currently employed at a licensed mortuary science establishment? (required) \*

Yes

### Petition of emeritus

Do you wish to petition to be an emeritus mortuary science practitioner? (required) \*

No

< Back

Next >

# How to Renew your License - Step 3 of 6

# How to Renew your License – Step 4 of 6 (1/3)

[Have a project #?](#)

Step 4 of 6 ·

[Save Draft and Exit](#)

**License to Practice Mortuary  
Science**

## Employment at a Mortuary Science Establishment \*

Please search on and select any Minnesota licensed to operate establishment. Data will autopopulate.

If your current work is not in Minnesota, you can enter data manually.




Add Employment at a Mortuary Science Establishment

[< Back](#)

[Next >](#)

# How to Renew your License – Step 4 of 6 (2/3).

**Minnesota Department of Health**

[Have a project #?](#)

**License to Practice Mortuary Science**

**Employment at a Mortuary Science Establishment**

**Name of the facility (required)**

**Establishment type (required) \***

**Facility street address (required) \***

**Facility city (required) \***

**Facility state (required) \***

Select your option \*

**Facility zip (required) \***

**Facility county - if in MN**

Select your option \*

**Establishment license number (required)****Dates employed at this facility**

**Start date of employment (required) \***

**End date of employment (required if applicable)**[Cancel](#) [Save](#)

[My Account](#)  [Mark ▾](#)

[Save Draft and Exit](#)

**Science Establishment \***

Minnesota licensed to operate establishment. Data will autopopulate.

If not in Minnesota, you can enter data manually.

[Next >](#)

# How to Renew your License – Step 4 of 6 (3/3).



Minnesota Department of Health Licensing TEST

My Account



Mark ▾

[Have a project #?](#)

Step 4 of 6 ·

[Save Draft and Exit](#)

License to Practice Mortuary  
Science

## Employment at a Mortuary Science Establishment \*

Please search on and select any Minnesota licensed to operate establishment. Data will autopopulate.

If your current work is not in Minnesota, you can enter data manually.

Name of the facility (required)	Establishment type (required)	Facility street address (required)	+ 8 Additional Fields	
Funeral Home	Crematory	5 live	...	<a href="#">Edit</a> <a href="#">Remove</a>

[Add Employment at a Mortuary Science Establishment](#)

# How to Renew your License – Step 5 of 6

Digital Signature

Full Legal Name\*

Type Name

CancelSign

Minnesota Department of Health Licensing TEST

My Account

Mark

Have a project #?

Step 5 of 6

Save Draft and Exit

License to Practice Mortuary Science

Applicant affirmation

I understand pursuant to Minnesota Statutes, section 13.04 (<https://www.revisor.mn.gov/statutes/cite/13.04>) Rights of Subjects of Data, the commissioner will use information provided in this application, which may include an in-person or telephone conference, to determine if the applicant meets the requirements for Chapter 149A requirements for licensure. I understand I am not legally required to supply the requested information; however, failure to provide information or the submission of false or misleading information may delay the processing of my application or may be grounds for denying a license. (required) \*

☐

I understand in accordance with Minnesota Statutes, section 144.051 (<https://www.revisor.mn.gov/statutes/cite/144.051>) Data Relating to Licensed and Registered Persons, all data submitted on this application shall be classified as public information upon issuance of a provisional license or license except for internship case report data. All data submitted are considered private until MDH issues a license. (required) \*

☐

I understand that information submitted to the Commissioner in this licensing application may, in some circumstances, be disclosed to other persons or entities including the Minnesota Department of Health and its staff, staff of the Attorney General's office, and persons whom they contact including any person to whom the Commissioner must refer the application or parts thereof for verification purposes or determination of your qualifications, and to persons you designate. (required) \*

☐

I understand if the license application becomes contested and thereby results either in a contested-case hearing or litigation, the data submitted by you or on your behalf may also become accessible to the Minnesota Office of Administrative Hearings, appropriate courts, and those associated with such proceedings, and thereby become public data. (required) \*

☐


I certify that the information provided on this form is true and correct to the best of my knowledge. (required) \*


☐


< Back

Next >

# How to Renew your License – Step 6 of 6

 Minnesota Department of Health Licensing TEST

My Account 

Have a project? 

License to Practice Mortuary Science

Step 6 of 6

Save Draft and Exit

Attachments

Include any additional files with your submission. Any box marked "Required" is required to submit your application. Please note the maximum allowed file size for any upload is 100 MB.

Attachment	File
<div><p>Continuing education - (required based on description below)</p><p>Download and complete the required form to report your continuing education hours: <a href="https://www.health.state.mn.us/facilities/providers/mortsci/mortsci/ce-report-form.pdf">https://www.health.state.mn.us/facilities/providers/mortsci/mortsci/ce-report-form.pdf</a></p><p>A Mortician must complete 10 continuing education (CE) hours for renewal and meet the following:</p><p>Nine hours must be in the following areas:</p><ul style="list-style-type: none"><li>• 3 CE hours in body preparation, care, or handling</li><li>• 3 CE hours in professional practices</li><li>• 3 CE hours in regulations and ethics</li></ul><p>Continuing education hours shall be reported to the commissioner every other year based on the licensee's license number. Licensees whose license ends in an odd number must report CE hours at renewal time every odd year. If a licensee's license ends in an even number, the licensee must report the licensee's CE hours at renewal time every even year.</p><p><a href="https://www.revisor.mn.gov/statutes/cite/109A.40">https://www.revisor.mn.gov/statutes/cite/109A.40</a></p><p>Additional detail about requirements: <a href="https://www.health.state.mn.us/facilities/providers/mortsci/ce.html">https://www.health.state.mn.us/facilities/providers/mortsci/ce.html</a></p></div>	<div>No file uploaded</div> <div>Upload</div>

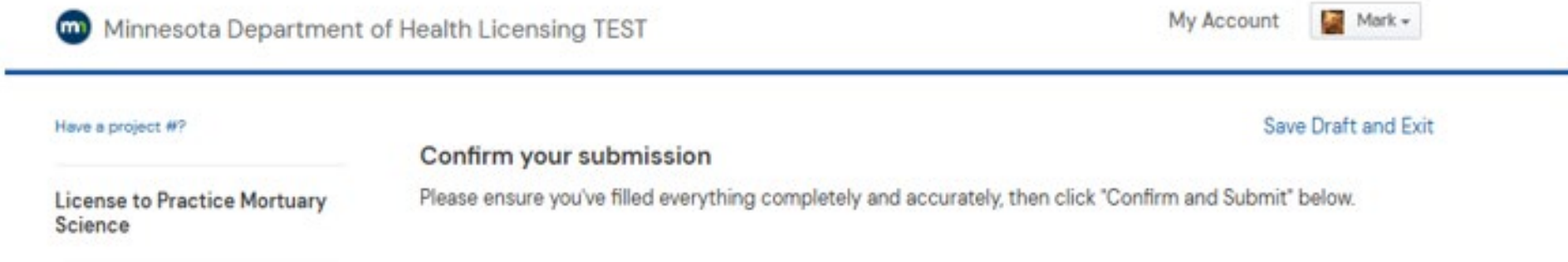
Add attachment

< Back

Next >



# Confirm Your Submission



The screenshot shows the top of a web application. On the left is the logo for the Minnesota Department of Health Licensing TEST. On the right are links for 'My Account' and a 'Mark' button with a dropdown arrow. Below the header, there's a navigation bar with 'Have a project #?' on the left and 'Save Draft and Exit' on the right. The main content area is titled 'Confirm your submission' and includes a sub-header 'License to Practice Mortuary Science'. Below this, a message states: 'Please ensure you've filled everything completely and accurately, then click "Confirm and Submit" below.'

- Review through the snapshot and if changes are needed, Click, "< Back", if no changes, Click, "Confirm and Submit".



This section shows the bottom of the form. It contains a certification statement: 'I certify under possible penalty of perjury under the laws of this jurisdiction that the preceding information is true and correct.' Below this statement are two buttons: a blue button with '< Back' and a dark blue button with 'Confirm and Submit >'. Two red arrows point to these buttons, one from the left to the 'Back' button and one from the right to the 'Confirm and Submit' button.

# Application Submitted

## Application submitted




Minnesota Department of Health Licensing TEST <noreply@opengov.com>

To ● Meath, Mark (MDH)

Retention Policy AllMail\_90 (90 days)

Expires 02/04/2026

 If there are problems with how this message is displayed, click here to view it in a web browser.

**This message may be from an external email source.**

Do not select links or open attachments unless verified. Report all suspicious emails to Minnesota IT Services Security Operations Center.



Minnesota Department of Health Licensing TEST

Your application has been submitted successfully!

**Type:** License to Practice Mortuary Science

**Number:** MOR-23

[View Details](#)



Powered by OpenGov



# Payment Due

License to Practice Mortuary  
Science

MOR-23

(Renewal)

[Your Submission](#)

[Attachments](#)

[Guests \(0\)](#)

## [Mortuary Science Payment](#)

MDH Staff: Review Application

MDH Staff: Review Attachments

MDH Staff: Review Decision

## Mortuary Science Payment

**Due Now.** Please make a payment in order to continue.

**If not paying online, do not send cash or temporary/starter checks. All fees are nonrefundable.**

**Your application is considered incomplete until payment has been applied.**

**Please print your "payment due" email, along with the Total Fee Amount made payable to the Minnesota Department of Health, using a cashier's check, money order, or personal check and mail to:**

Minnesota Department of Health

Health Regulation Division

**Attention: Mortuary Science**

P.O. Box 64882

St. Paul, MN 55164-0882

### License to Practice Mortuary Science

Renewal License Fee	\$200.00
---------------------	----------

<b>Total Fee Amount</b>	<b>\$200.00</b>
-------------------------	-----------------

### Payment Method

☐ Pay with a Credit Card

Processing fee will be calculated at checkout

☐ Pay using your bank account

Processing fee will be calculated at checkout

☐ Pay with check, cash, or another method

No processing fee

Amount Due	\$200.00
------------	----------

<b>Total Payment Amount</b>	<b>\$200.00</b>
-----------------------------	-----------------

# Payment Due Email

## Payment due for MOR-23




Minnesota Department of Health Licensing TEST <noreply@opengov.com>

To: ● Meath, Mark (MDH)

Retention Policy AllMail\_90 (90 days)

Expires 02/04/2026

 If there are problems with how this message is displayed, click here to view it in a web browser.

**This message may be from an external email source.**

Do not select links or open attachments unless verified. Report all suspicious emails to Minnesota IT Services Security Operations Center.



Minnesota Department of Health Licensing TEST

A payment is due for Mortuary Science Payment:

**Type:** License to Practice Mortuary Science


**Number:** MOR-23


[Pay Online](#)



# Communication Between MDH and Applicant (1/3)

- Applicant can send message here:

 Minnesota Department of Health Licensing TEST

My Account  Mark ▾

License to Practice Mortuary Science


**MOR-37**


(Renewal)

Your Submission

Attachments

Guests (0)


 Mortuary Science Payment


 **MDH Staff: Review Application**

MDH Staff: Review Attachments


MDH Staff: Review Decision

## MDH Staff: Review Application

 In progress. This step is in progress.

 **Mark Meath** Nov 7, 2025 at 10:30 am


My address is 1234 Grove Round Circle St Paul MN 55101

 **Mark Meath** Nov 7, 2025 at 10:18 am

Please verify your address

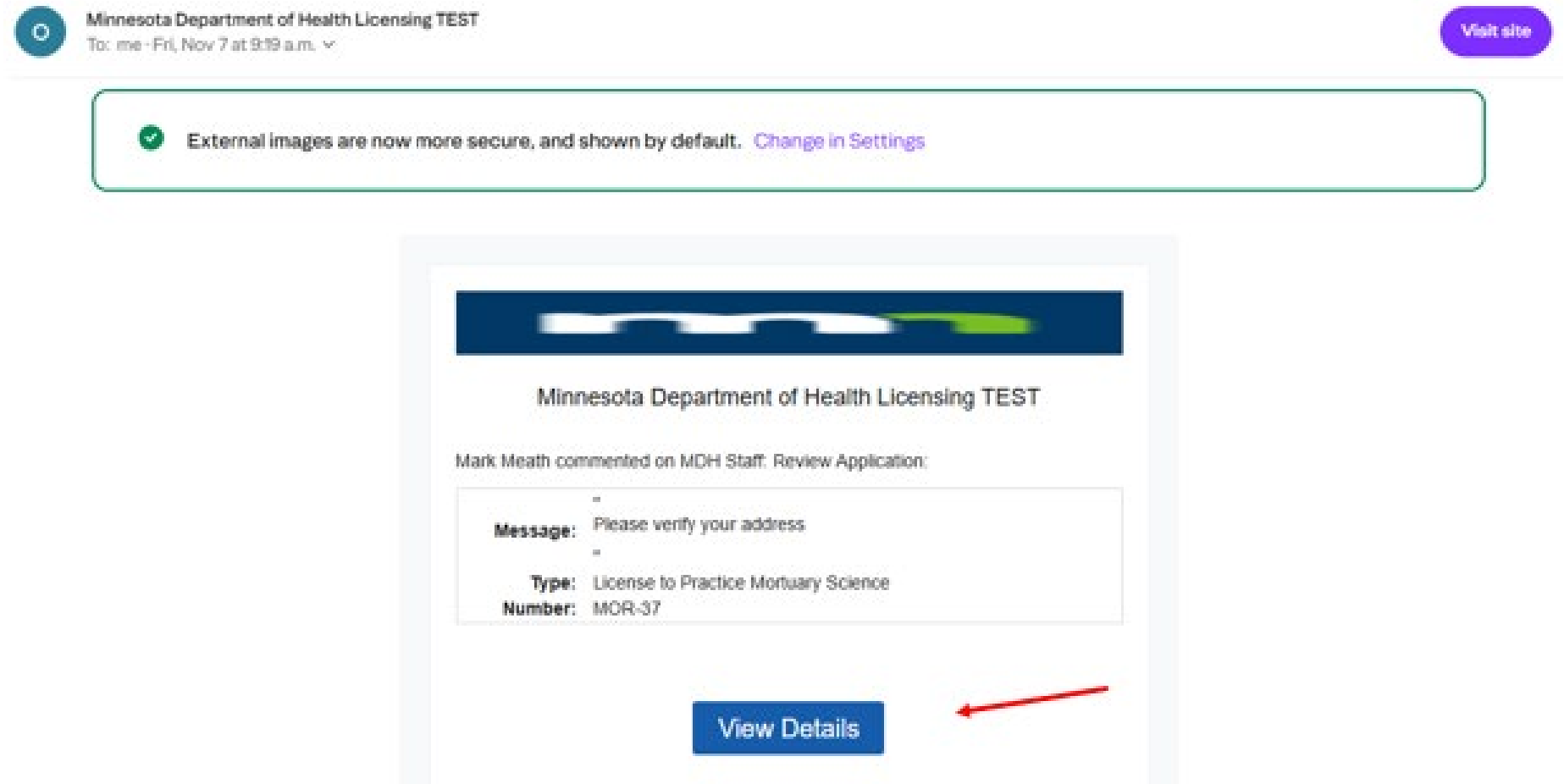
Message the reviewer

My address is 1234 Grove Round Circle St Paul MN 55101

 Send Message

# Communication Between MDH and Applicant (2/3)

- Applicant receives message via email:




# Communication Between MDH and Applicant (3/3)

- Back to the MDH side where we can see applicants' response:

Messages

All Messages ▾Oldest to Newest ▾

Friday, November 7th




Mark Meath

Public

November 7, 2025 at 10:18 am

Please verify your address



Mark Meath

Applicant

November 7, 2025 at 10:30 am

My address is 1234 Grove Round Circle St Paul MN 55101

# Resources (1/2)

Any questions, start with our home page: [Mortuary Science](https://www.health.state.mn.us/facilities/providers/mortsci/index.html)  
(<https://www.health.state.mn.us/facilities/providers/mortsci/index.html>)

- [Minnesota Department of Health Licensing System Help](https://editwww.web.health.state.mn.us/about/tools/licensingsite.html)  
(<https://editwww.web.health.state.mn.us/about/tools/licensingsite.html>)
- [Mortuary Science State and Federal Laws, Rules and Regulations](https://www.health.state.mn.us/facilities/providers/mortsci/regulate.html)  
(<https://www.health.state.mn.us/facilities/providers/mortsci/regulate.html>)
- [Health Care Provider Lookup](https://www.health.state.mn.us/facilities/regulation/directory/providersearch.html)  
(<https://www.health.state.mn.us/facilities/regulation/directory/providersearch.html>)



## Mortuary Science Contact Information

(<https://www.health.state.mn.us/facilities/providers/mortsci/contact.html>)

Minnesota Depart of Health

Health Regulation Division

Attn: Mortuary Science Section

P.O. Box 64882

St. Paul, Minnesota 55164-0882

**Phone:** 651-201-4200

**Toll Free:** 855-663-3078

**Email:** [health.mortsci@state.mn.us](mailto:health.mortsci@state.mn.us)

LIVE DEMO

# Live Demonstration: Account Creation, Claiming Your License Record, Renewing Your License

Mark Meath | LCR Supervisor

Questions?



# Thank You!

**Rachel Gacioch & Mark Meath**

[Health.MortSci@state.mn.us](mailto:Health.MortSci@state.mn.us)

651-201-4200