

# Health Information 2B – Postpartum – WINNIE Online Training Module

REVISED APRIL 2025

## Introduction

### Intro

This WINNIE online training module is provided by the Minnesota (MN) Department of Health WIC Program. It is a continued overview of Health Information for postpartum women, and specifically the Infants Born from This Pregnancy modal, in WINNIE, the MN WIC Information System.

### Date

All dates in this module are based on today's date being April 16, 2024.

## Scenario

### Scenario 1

In the last module, we started a Breastfeeding certification for Linna Ment and reviewed all the fields in Health Information.

In this module, we'll complete the Health Information page.

## Health Information in Certification Mode

### Health Info Cert 1

We've jotted down information from our conversation that we'll need to complete this page.

Click into the Actual Delivery Date, type 3/21/24, click into the Weight Gained During Pregnancy field, and type 25.

#### **NOTES JOTTED DOWN:**

ADD 3/21/24 (Preterm)

Wt Gained 25

Cigs 3/3 (outside only)

Ppt & Partner vape in home/car

Alcohol 0/0

## Health Info Cert 2 – 4

<no audio> Click into the Actual Delivery Date, type 3/21/24, click into the Weight Gained During Pregnancy field, and type 25.

## Health Info Cert 5

Toggle on Preterm or Early Term Delivery.

## Health Info Cert 6

As expected, now that the focus moved to another field, the Weight at Delivery was calculated, and the Pre-Pregnancy BMI now displays.

If she didn't have a Pregnancy record, we'd have to complete both weight fields so that the system could calculate the BMI.

We'd also have to complete the Prenatal Care information.

Go ahead and click below the scroll bar.

## Health Info Cert 7

Let's continue by completing the Alcoholic Drinks Per Week card.

Click into both fields and type a 0.

<no audio> Complete the Alcoholic Drinks Per Week fields. Click into Last Three Months, type 0, click in to At Cert, and type 0.

## Health Info Cert 8

<no audio> Complete the Alcoholic Drinks Per Week fields. Click into Last Three Months, type 0, click in to At Cert, and type 0.

## Health Info Cert 9

Linna told us that she and her partner vape in their home and car.

Since Environmental Tobacco Smoke Exposure includes vaping aerosols, we need to update the dropdown from No to Yes.

Go ahead and do that.

<no audio> Click the Environmental Tobacco Smoke Exposure dropdown and select Yes.

## Health Info Cert 10

<no audio> Click the Environmental Tobacco Smoke Exposure dropdown and select Yes.

## Health Info Cert 11

Next, complete the Cigarette Usage card.

Click into both fields and type a 3.

<no audio> Complete the Cigarette Usage fields. Click into Last Three Months, type 3, click in to At Cert, and type 3.

## Health Info Cert 12

<no audio> Complete the Cigarette Usage fields. Click into Last Three Months, type 3, click in to At Cert, and type 3.

## Health Info Cert 13

Go ahead and click the Smoking Change dropdown.

## Health Info Cert 14

Once the focus changes, the system automatically selects Did Not Stop Smoking, Still Smoking for us.

In most instances, this will be correct.

But in our discussion with Linna she told us that she tried to stop smoking and also tried cutting back but wasn't able to.

So, let's select the appropriate option.

Go ahead.

## Health Info Cert 15

Lastly, we want to toggle on Other Nicotine Product Usage since Linna also vapes.

Go ahead and toggle it on.

## Health Info Cert 16

We have one more thing to complete.

Click above the scroll bar.

## Infants Born from This Pregnancy

## Infants Born 1

Once we enter the Actual Delivery Date the Infants Born from This Pregnancy button becomes enabled.

Once enabled, we can complete it any time before saving Health Information.

This is required and must be completed for all postpartum women regardless of their infant's current status.

Click the button.

<no audio> Click the Infants Born from This Pregnancy button.

## Infants Born 2

Click the Add button.

## Infants Born 3

The Infant Information modal opens.

This is where we collect birth and feeding information, but more importantly, where we create a two-way link between mom and baby's records.

However, we can't link them until we select the Infant Status.

Go ahead and click the dropdown.

<no audio> Click the Infant Status dropdown.

## Infant Status 1

This list is not specific to MN WIC, so the last option, Unknown is not one we use.

Not Alive at Postpartum Visit and Neonatal Death, when selected, result in only one field being required: Supplemental Feeding Start Date.

When we select Stillborn, Miscarriage or Abortion, nothing else is required and we can simply save the status and exit the modal.

For Linna's baby, we are going to select Live at Postpartum Visit.

<no audio> Select Live at Postpartum Visit.

## Foster Care

Once this status is selected, the Infant in Foster Care and Infant Enrolled in WIC toggles are both enabled.

If we toggle on Foster Care, again, only the Supplemental Feeding Start Date is required.

## Two-Way Links

### Two-Way Link 1

We create a two-way link from mom's record to baby's.

We can create the two-way link at any time, but as Best Practice dictates, we should have already prescreened the baby before starting mom's cert so we can link their records when completing this modal.

As Best Practice also dictates, we should always create a two-way link between mom and baby's records as long as they are in the same household.

To enable the Link to Infant button, we must first toggle on Infant Enrolled in WIC.

Go ahead.

<no audio> Toggle on Infant Enrolled in WIC.

### Two-Way Link 2

Click the Link to Infant button.

### Two-Way Link 3

The Linked Participant modal opens and displays a row for each infant in the household whose birthdate falls between 1 day before and 1 day after the Actual Delivery Date.

If mom had more than one baby, a row would display for each, and we would want to select the infant for whom we are currently completing the Infant Information.

### Two-Way Link 3A

If we incorrectly enter the date of birth, a message displays that reads: No infants exist who have a date of birth within one day of the date entered.

### Two-Way Link 4

If Show All is toggled on, the modal displays a row for all infants who meet the birth date criteria, regardless of Household ID.

However, since MN WIC only links infants if they are in the same household as mom, we do not use this toggle.

Even though there is only one row, we still have to select it.

Go ahead and click the row then click the OK button.

## Two-Way Link 5

<no audio> Click the row then click the OK button.

## Two-Way Link 6

The system enters the information it has available from the skeleton record created when Ella was prescreened: her State WIC ID, Name, and Gender.

Once linked, the required fields include the infant's weight, Ever Breastfed and Supplemental Feeding Start Date.

## Infants Born from This Pregnancy Continued

### Infant's Measurements

Whether here, or in the infant/child Health Information page, the measurement fields have the same allowed values of 1 to 99 for inches, 0 to 7 for eighths, 0 to 40 for pounds and 0 to 15 for ounces.

We jotted down the baby's information as well.

Go ahead and complete her length and weight, starting with the inches field.

<no audio> Click into the inches field and enter her length in Inches and Eighths, then weight in Pounds and Ounces.

### Birth Info 1-2

#### Sticky Note

Baby: 17 in 4; 6 lbs 7 oz

<no audio><no audio> Click into the inches field and enter her length in Inches and Eighths, then weight in Pounds and Ounces.

### Feeding Info 1

The second half of this modal focuses on how the baby is being fed and is used for reporting our breastfeeding statistics.

Based on our conversation with Linna, she is breastfeeding and supplementing with 2-3 cans of formula a month.

Go ahead and click the Ever Breastfed dropdown.

## Feeding Info 2

There is no time associated with Ever Breastfed meaning if mom tried breastfeeding, even if it didn't take, we would want to select Yes.

## Feeding Info 3

If we select Unknown, the system will default populate the disabled Breastfeeding Amount with Non-Breastfeeding, and again, the only required field is Supplemental Feeding Start Date.

The same occurs if we select No.

However, we are selecting Yes. Go ahead and do that.

<no audio> Select Yes from the Ever Breastfed dropdown.

## Feeding Info 4

When Yes is selected, the system still default populates the Breastfeeding Amount with Non-Breastfeeding until we indicate they are Breastfeeding Now.

We must also complete the Breastfeeding Start, End, and Reason(s) Stopped as well.

Linna is currently breastfeeding so let's toggle on Breastfeeding Now.

<no audio> Toggle on Breastfeeding Now.

## Feeding Info 5

The Breastfeeding Amount and Verified Date are now also required, while the End Date and Reason(s) Stopped are disabled.

The Breastfeeding Beyond One Year toggle enables only if Linna's baby is still breastfeeding, and she has turned one year old.

We review when to toggle this on in the Issue Benefits 4D – Three Common Scenarios training module.

Let's click the Breastfeeding Amount dropdown.

## Feeding Info 6

The only time the Supplemental Feeding Start Date is not required is when we select Fully Breastfeeding to indicate that baby is breastfeeding and not receiving any formula from WIC.

## Feeding Info 7

Linna's baby will be getting 2-3 cans of formula, so she is Mostly-Breastfeeding.

We review Breastfeeding Amounts and food packages in the Food Prescription training modules.

Select Mostly-Breastfeeding from the dropdown.

## Feeding Info 8

Let's complete the required fields, starting with the Breastfeeding Verified Date.

Click the calendar control in that field.

<no audio> Click the calendar control in the Breastfeeding Verified Date field.

## Feeding Info 9

The first time the calendar is opened, it defaults to the current date (which is great).

Every time after that, the calendar defaults to the date in the field (not so great) since we want to select today's date (although it will allow us to select dates in the past).

Select the 16<sup>th</sup>.

## Feeding Info 10

Next, click the Calendar Control in the Breastfeeding Start Date field.

## Feeding Info 11

Since breastfeeding typically starts on the infant's birth date, the system will default populate the Actual Delivery Date when we use the calendar icon.

The field will allow any date between the Actual Delivery Date through today.

Now click the Calendar Control in the Supplemental Feeding Start Date field.

## Feeding Info 12

Since supplemental feeding often also starts on the day an infant is born, the Actual Delivery Date is again populated, and again the date must fall between the Actual Delivery Date and today.

Based on our discussion with mom, Ella did start formula on the day she was born.

<no audio> Click the calendar control to close the calendar.

PARTICIPANT: "We started breastfeeding and the nurse also brought in formula, so we gave her some of that too that first night."

## Feeding Info 13

Although the Solids Introduced Date field is always enabled, it is never required, and it isn't something MN WIC collects.

## Feeding Info 14

Since Food Package III is discussed in a number of other modules and works the same as in the Pregnancy and Postpartum tabs, you can click and hover to review how they work at your own pace.

## Feeding Info 15

### Food Package III

Toggle on Food Package III to indicate the infant is receiving medically prescribed formula and/or alternative foods due to having a qualifying medical condition supported by a prescription from their health care provider.

When toggled on, the Food Package III Verified Date becomes enabled.

Any participant with Food Package III toggled on must be assigned High Risk. If they aren't assigned High Risk by the system, we must CPA-assign high risk.

### Food Package III Verified Date

The Food Package III Verified Date is required when enabled.

It must be the same as the current date.

If the date is before today, a validation requiring the date be today's date displays if the participant continues to receive Food Package III and any changes are made to Health Information or we attempt to issue benefits.

## Infants Born 4

We're done updating this information.

Go ahead and click the Save button.

### <Waiting>

<screen description – no audio> Spin icon displays.

## Infants Born 5

Most of the information we just completed displays in the read-only Infants Born from This Pregnancy card.

The only additional information is the age at Introduction of Formula, which is calculated by taking the difference between the Supplemental Feeding Start Date and Actual Delivery Date.

## Infants Born – Multiples 1

If mom had more than one baby, we would click the Add button, select the baby's status, link this next infant, and complete the Infant Information, repeating this for each infant born.

A card then displays for each linked infant.

## Infants Born 6

View opens a read-only version of the Infant Information modal and is the only button enabled in this card when the postpartum woman isn't in a current certification period.

We can also edit or delete the Infant Information.

## Delete Infants Born 1

If we click Delete, the confirm message displays and if we click Yes, it clears the previous information and only displays the Add button once again.

## Delete Infants Born 2

We should note that if the system has assigned the risk factors 601 and to the members of the breastfeeding dyad, it will remove or resolve these risk factors when the Infant Information is deleted.

## <Transition Slide>

<screen description – no audio> Slide transitions back to complete infant information.

## Save Health Info 1

Let's save Health Information.

Click below the scroll bar...

## Save Health Info 2

...and click the Save button.

## <Waiting>

<screen description – no audio> Spin icon displays.

## Risk Factors

## Risk Factors 1

Let's take a look at the risk factors the system has assigned.

Select Risk Factors from the sidebar.

### <Waiting>

<screen description – no audio> Spin icon displays.

## Risk Factors 2

Again, we'll review Risk Factors in another module.

For now, hover over each row to see what caused the risk factor to be assigned. Click the button to continue.

Screen Description (no audio)

371 – Nicotine and Tobacco Use – Cigarette Usage Per Day – At Time of Certification = 3

904 – Environmental Tobacco Smoke Exposure – Household Smoking = Yes

111 – Overweight Woman – Pre-Smoking BMI = 27.5

201 – Low Hematocrit/Low Hemoglobin – Hemoglobin = 11.5

303 – History of Gestational Diabetes – Any History of – Gestational Diabetes = toggled on

311 – History of Preterm or Early Term Delivery – Most Recent Pregnancy – Preterm or Early Term Delivery = toggled on

601 – Breastfeeding Mother of Infant at Nutritional Risk – Two-way Linked Infant

## Risk Factors 3

For all certifications, we should also add a dietary risk factor.

Since there wasn't one identified during Health Information, we aren't going to do that step in this module.

## Health Information in the Participant Folder

### <Transition Slide>

Once we've completed her certification...

<no audio – screen description> Slide transitions to Health Information in the Participant Folder.

## Health Info PF 1

...the same fields that were enabled during Cert Mode in the Postpartum Information, Most Recent Pregnancy History and Any History of cards are enabled in the Participant Folder in case they need to be updated.

Click below the scroll bar.

## Health Info PF 2

The Alcoholic Drinks Per Week and Nicotine/Tobacco Use Per Day fields are all disabled since they reflect the participant's status at the time of certification and should not change.

Only Environmental Tobacco Smoke Exposure is still enabled.

One last thing, click the Infants Born from This Pregnancy button.

## Health Info PF 3

Add, Edit, and Delete are enabled while mom is certified.

View is always enabled and allows us to open a read-only version of the Infant Information modal if mom is no longer in a cert.

This concludes our review of the Postpartum tab in Health Information.

Click the button to continue.

## Knowledge Test

### True/False Q#1

True or False?

We should use the Show All toggle in the Linked Participant modal to link mom's record to her baby if s/he is in another household due to foster care.

### Answer #1

The answer is False.

MN WIC does not link mom and infant records if they are not in the same household.

### True/False Q#2

True or False?

Both of these statements are true. To complete a postpartum cert:

- Infants Born from This Pregnancy must be completed regardless of the infant's status.

- We are not required to link an infant to mom’s record.

## Answer #2

The answer is true.

We must complete the Infant Status, and any required fields based on that selection, in the Infants Born from This Pregnancy - Infant Information modal to complete the postpartum certification. However, we are not required to link mom’s record to an infant record even if “Live at Postpartum Visit” is selected.

## End

## End Slide

Thank you for reviewing this WINNIE online training module presented by the Minnesota Department of Health WIC Program.

If you have any feedback, comments, or questions about the information provided, please submit the [WINNIE Questions for the State WIC Office](#) form.

## Revisions

April 2025 – Release 3.4.1: changes to Health Information (revised Household Nicotine/Tobacco Use and Nicotine/Tobacco Use Per Day cards).

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