

Tracking Log for Contract/Medical Formulas Returned, Disposed, or Donated

Medical formula may not be donated or re-issued.

Date	State WIC ID	Formula Name, Size, Form	Number of cans	Description <i>(Returned & Reason, Disposed, or Donated and Name of Organization)</i>	Formula Balance	Signatures & Initials
						1 Signature & Initials if Received 2 Signatures & Initials if Disposed or Donated <i>(2 WIC staff signatures & Initials or 1 WIC staff signature & Initials and 1 signature & Initials (or receipt) from donation recipient)</i>
08/19/26	0123xxxx	Enfamil Infant 12.5 oz powder	5	Returned –changed to Alimentum	5	Jane Doe, JD
08/24/26	0123xxxx	Neocate Jr powder 12.4 oz	5	Returned – switched to a different formula	5	Sally Smith, SS
08/25/26	0123xxxx	Neocate Jr powder 12.4 oz	5	Disposed of – was returned	0	Sally Smith, SS Jane Doe, JD

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