

Participation Reports

HuBERT Report Name: Summary Statistics Report CLN031

Report Topics: Participation

Frequency: Monthly

Access/Where to find: Infoview site (AgencyEOM): Folders → Public Folders → AgencyEOM → yyyy → yyyyymm → Minnesota reports folder → SummaryStatisticsReport, then click on the icon, then right click to Organize → Copy, then go to My Documents, then click on Organize → Paste. (“SummaryStatisticsReport.PDF” or “SummaryStatisticsReport-Supplemental.PDF” prior to June 2012 are also in StateEOM)

Description: This report is run during the End-of-Month (EOM) process. Totals are accumulated for each Agency and Clinic; it also displays totals for the state. This report includes four sections: Currently Certified Infants and Children Risk Code Profile, Currently Certified Women Risk Code Profile, Documented Program Eligibility (DPE) Profile and Income Profile (based on Federal Poverty Guidelines).

Criteria and Filters: Provided for each section below.

Some possible purposes for this report:

Risk Code Profiles:

- Describe the WIC population served by your local agency.
- Monitor risk codes as part of an ongoing needs assessment and planning to help address community concerns.
- Compare local to state percentage of risk code assignment. It may be useful to explore reasons for any large differences.

Documented Program Eligibility and Income Profiles:

- Indicate how income eligibility is being determined in your local agency.

Output Options: Available only as a PDF. This is a lengthy report - view first, then print selected pages.

Also Compare to HuBERT Report: None

Currently Certified Infants and Children Risk Code Profile

Criteria and Filters:

- Includes all **infants and children** that were issued benefits for the report month. Participants are counted at the local agency/clinic where they were issued benefits for the report month.
 - When EOM is run, fully BF Infants < 6 months old are added to the report. These participants are included in the clinic at which they were originally certified.
- The risk factors are based on the certification record in effect on the last day of the report month.
 - If a Pseudo-Cert is created, the risk factors associated with the Pseudo-Cert are reflected in the report.
- Infants and Children are placed into an age category based on their age on the last day of the report month.
Examples:
 - An infant turning one **after** the last day of the report month will be included in the <12 Mo. age category
 - An infant turning one **before** the last day of the report month will be included in the 12 to <18 Mo. age category.

Agency: ### - AGENCY NAME
- CLINIC NAME

CURRENTLY CERTIFIED INFANTS AND CHILDREN RISK CODE PROFILE:

Risk Code and Description	< 12 Mo .	12 To <18 Mo .	18 To <24 Mo .	24 To <30 Mo .	30 To <36 Mo .	36 To <48 Mo .	48 To <60 Mo .	Total	LA %	State %	Div
902 W or I/C of Pri. Caregiver w/ Lim. Abil. - Feeding D/F Prep.	3	1	0	0	0	0	0	4	0.02	0.17	1-7
903 Foster care	39	15	6	12	9	13	10	104	0.65	0.83	1-7
904 Environmental Tobacco Smoke Exposure	143	78	38	39	34	82	82	496	3.09	7.36	1-7
Total Participants Evaluated	4,710	1,623	1,508	1,524	1,309	2,766	2,614	16,054			

Divisor Description: 4,710 (<12mo) + 1,623 (12 to <18mo) + 1,508 (18 to <24mo) + 1,524 (24 to <30mo) + 1,309 (30 to <36mo) + 2,766 (36 to <48mo) + 2,614 (48 to <60mo) = 16,054 (I,C)

Total Participants Evaluated/Divisor Description – total number of participants in each age category.

Total number of infants and children

Note: If the risk code is not assigned to any participants in the Clinic or Local Agency, the blank row is suppressed.

Note: Risk Factors may appear in an unexpected age category because risk factor assignment is based on the participant's age at certification, while the age category is based on the participant's age as of the last day of the report month. Example: A child is certified before age she turns 2 and is assigned risk factor 142. She turns 2 and is now included in the 24 to < 30 Mo. age category. This risk factor remains until a re-certification or a pseudo-cert is created.

DIV- Number assigned to each age category and describes which column totals are used to determine the percentage.

(i.e., 1 is the < 12 Mo column; 2 is the 12 to <18 Mo. column; 3 is the 18 To <24 Mo. column; and so on until 7 is the 48 to < 60 Mo. column.)

For example, for Risk Code 902, the divisor is the sum of all participants evaluated, or the total of columns 1-7.)

All children who turn 5 years old in the report month are included in the 48 to < 60 Mo. column

LA % /State %: the percentage of the Total (total number of participants assigned the risk factor) divided by the sum of the number of participants in the applicable age categories as defined by the Div column

Currently Certified Women Risk Code Profile:

Criteria and Filters:

- Includes all women that were issued benefits for the report month. Participants are counted at the local agency/clinic where they were issued benefits for the report month.
 - When EOM is run, some-BF women > 6 months postpartum are added to the report. These participants are included in the clinic at which they were originally certified.
- The risk factors are based on the certification record in effect on the last day of the report month.
 - If a Pseudo-Cert is created, the risk factors associated with the Pseudo-Cert are reflected in the report.
- The participant’s WIC Category is based on their WIC Category at the end of the report month.

CLN031 BATCH USER		MINNESOTA DEPARTMENT OF HEALTH WIC PROGRAM Summary Statistics Report Month of December 2011					Run Date: 04/24/2012	Run Time: 1:42:19 PM	Page: 949	
Agency: ### - AGENCY NAME		<div style="border: 1px solid red; padding: 5px; display: inline-block;"> LA % /State %: the percentage of the Total (total number of participants assigned the risk factor) divided by the sum of the number of participants in the applicable WIC categories as defined by the Div column </div>								
Clinic: ### - CLINIC NAME										
CURRENTLY CERTIFIED WOMEN RISK CODE PROFILE:										
Risk Code and Description	<15 Yrs .	15 To <18 Yrs .	18 To <35 Yrs .	35 Yrs & Above	Total	LA %	State %	Div		
904 Environmental Tobacco Smoke Exposure	0	2	18	0	20	2.16	9.56	P,BF,NBF		
<div style="border: 1px dashed red; padding: 5px; display: inline-block;"> Total Participants Evaluated 2 13 776 135 926 </div>										
<div style="border: 1px dashed red; padding: 5px; display: inline-block;"> Divisor Description: 342 (P) + 375 (BF) + 209 (NBF) = 926 (P,BF,NBF) </div>										
<div style="border: 1px solid red; padding: 5px; display: inline-block; margin-top: 10px;"> Divisor Description – total number of participants in each WIC category. </div>										

Total Participants Evaluated: total number of participants in each age category.

DIV- Letter assigned to WIC Category (i.e. P = Pregnant; BF = Breastfeeding; NBF = Non-Breastfeeding). Describes which totals are used to determine the percentage.

Note: If the risk code is not assigned to any participants in the Clinic or Local Agency, the blank row is suppressed.

Documented Program Eligibility (DPE) Profile:

Criteria and Filters:

- Includes all participants that were issued benefits for the report month. Participants are counted at the local agency/clinic where they were issued benefits for the report month.
 - When EOM is run, fully BF Infants < 6 months old and some-BF women > 6 months postpartum are added to the report. These participants are included in the clinic at which they were originally certified.
- If a participant has more than one DPE, the participant is counted in each DPE but only once for the Distinct Total.
- Based on the most recent income contact record with a date less than or equal to the last date of the report month.

Note: Since income eligibility can be determined using multiple different methods, the numbers reflected in this report are not necessarily indicative of the total participation in adjunctive programs or income levels.

CLN031
BATCH USER

MINNESOTA DEPARTMENT OF HEALTH WIC PROGRAM
Summary Statistics Report
Month of December 2011

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Agency: ### - AGENCY NAME
Clinic: ### - CLINIC NAME

DPE Total: Includes all participants with selected DPE even if another adjunctive program or income is recorded.

LA %: The percentage of the total number of participants by WIC Type with the selected DPE divided by the total number of participants with at least one DPE (% of DPE Total / Distinct Total)

DOCUMENTED PROGRAM ELIGIBILITY(DPE) PROFILE:

Program Name	Wic Type	Distinct Total	DPE Total	LA %	State %
MHCP-MA	Child	3,402	3,085	90.68	89.07
	Infant	902	834	92.46	91.63
	PostPartum BF	471	442	93.84	91.78
	PostPartum Non-BF	375	341	90.93	91.53
	Pregnant	378	337	89.15	89.11
Total		5,528	5,039	91.15	89.79
LA%					
State%					

Distinct Total: Counts number of participants by WIC Type who have at least one DPE selected. The counts in the Distinct Total columns are the same for each adjunctive program.

LA %: The percentage of the total number of participants with the selected DPE divided by the total number of participants with at least one DPE (% of DPE Total / Distinct Total)

State %: Displayed as a reference. The actual data behind the percentages can be found in the State section of this report.

Program Name	Wic Type	Distinct Total	DPE Total	LA %	State %
MHCP-MNCare	Child	3,402	103	3.03	5.62
	Infant	902	32	3.55	5.47
	PostPartum BF	471	19	4.03	5.73
	PostPartum Non-BF	375	15	4.00	4.72
	Pregnant	378	18	4.76	6.20
Total		5,528	187		
LA%				3.38	
State%				5.59	

NOTE: MHCP-MA and MHCP-MNCare totals include participants who are either actively participating in the program or are presumptively eligible for the programs.

Section 4: Income Profile (based on Federal Poverty Guidelines):

Criteria and Filters:

- Includes all participants that were issued benefits for the report month. Participants are counted at the local agency/clinic where they were issued benefits for the report month.
 - When EOM is run, fully BF Infants < 6 months old and some-BF women > 6 months postpartum are added to the report. These participants are included in the clinic at which they were originally certified.

Column Headers:

DPE Only: sums the number of participants that **do not have income reported** and have **at least one adjunctive program documented**

No DPE Zero: sums the number of participants that have indicated they have **\$0.00 income** and **no adjunctive program is documented**.

Annual reported income for the household is between **the range shown** and participants may have at least one adjunctive program documented

Total: number of participants by WIC Type

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State: MINNESOTA									
INCOME PROFILE (BASED ON FEDERAL POVERTY GUIDELINES):									
Wic Type	DPE. Only	No DPE. Zero	>0 To <101 %	101 To <126 %	126 To <151 %	151 To <185 %	Above <185 %	Total	
Child	52,684	536	15,626	470	73	3	3	69,395	
Infant	21,883	418	5,058	153	33	3	2	27,550	
PostPartum BF	6,966	77	1,753	60	14	1	1	8,872	
PostPartum Non-BF	6,508	106	1,398	43	6	1	1	8,063	
Pregnant	7,736	191	3,055	98	36	4	1	11,121	
Total	95,777	1,328	26,890	824	162	12	8	125,001	

Participants in this column must have both and income recorded will appear in this column.

Note: Since either income or only one documented adjunct program is required to determine eligibility for WIC, you will not necessarily have a complete picture of all participants' income levels or adjunct program participation