

# WIC Hardware Transition

MAY 2026

## No longer replacing hardware effective Monday, May 11

As we continue the WIC hardware transition to all local agency-owned hardware, **beginning Monday, May 11, 2026, we will no longer be replacing any WIC hardware.**

## Distribution of extra peripheral items

Over the next few weeks, Gainwell will begin distributing extra hardware from its Hardware Depot, which includes the following peripheral items: card readers, signature pads, and scanners. Depending on an agency's January participation, agencies may receive up to 9 of these peripheral items, with most agencies receiving only 1 or 2 items. Once they are shipped, they will also be included in your agency's June hardware inventory.

## Inventory Report and Ownership Acceptance form

On June 8, the MN Agency Inventory Listing\_06012026 and a link to the Hardware Ownership Acceptance REDCap form will be posted to the [WIC Local Agency Portal](#) under *Information for Local Agencies*.

ALL local agencies **MUST** complete the Hardware Ownership Acceptance form by **August 1, 2026**.

Local Agency Coordinators must do the following:

1. Open the MN Agency Inventory Listing\_06012026 and save their agency's inventory report. This report identifies all hardware for which the agency is assuming ownership.
2. Complete the Hardware Ownership Acceptance Agreement form and attach the agency's inventory report, which serves as the documented list of hardware the agency is accepting.
3. Sign the form. Two signatures are required for this form: Local Agency WIC Coordinator and either Local Public Health Administrator or Local Agency IT.

## Technical specifications for WINNIE hardware

Once the Hardware Ownership Acceptance form is completed by **ALL** WIC Local Agencies, the state will post the minimum specifications required for computers and a list of peripherals (card readers, signature pads, and scanners) to the MDH WIC website. These peripherals have been tested and are currently being used by either MN or another State in the SPIRIT user group.

Agencies will be able to begin purchasing their own hardware items once the minimum computer specifications and peripherals list are available.

## Returning computers

If you have a state-provided computer that you plan to return and do not want included in your Hardware Ownership Acceptance Agreement, and it still appears on the inventory you are submitting, simply note that the computer is being returned on the inventory.

Call the Minnesota WIC Help Desk to request a return label and send the computer back to Gainwell by September 1, 2026. **All state provided computers not being kept by an agency must be returned to Gainwell by September 1, 2026.** This deadline provides time for Gainwell to reconcile returned equipment and surplus any remaining hardware.

To return a computer, please call or email the Minnesota WIC Help Desk:

- Phone: **1-800-488-8799 - press 2, 2.**
- Email: [mnhelpdesk@gainwelltechnologies.com](mailto:mnhelpdesk@gainwelltechnologies.com)

## Reference – complete listing of hyperlinks

[WIC Local Agency Portal](https://www.health.state.mn.us/people/wic/localagency/portal.html) (<https://www.health.state.mn.us/people/wic/localagency/portal.html>)

*Minnesota Department of Health - WIC Program, 625 Robert St N, PO BOX 64975, ST PAUL MN 55164-0975; 1-800-657-3942, [health.wic@state.mn.us](mailto:health.wic@state.mn.us), [www.health.state.mn.us](http://www.health.state.mn.us); to obtain this information in a different format, call: 1-800-657-3942.*

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