

# Grant Application Score Sheet Guide

## Overview

**Applicant Name:**

**Applicant Address:**

**Reviewer Name/Code:**

**RFP Title/Project Name:** Climate-Smart Food Systems: Regional Food Coordination

**MDH Program Area:** Office of Statewide Health Improvement Initiatives (OSHII)

**MDH Program Contact Person/Phone:** Sadie Gannett

## Rating Table

| Rating or Score            | Description   |
|----------------------------|---|
| Excellent <b>or 5</b>      | Outstanding level of quality; significantly exceeds all aspects of the minimum requirements; high probability of success; no significant weaknesses     |
| Very Good <b>or 4</b>      | Substantial response; meets in all aspects and in some cases exceeds, the minimum requirements; good probability of success; no significant weaknesses. |
| Good <b>or 3</b>           | Generally meets minimum requirements; probability of success; significant weaknesses, but correctable.  |
| Marginal <b>or 2</b>       | Lack of essential information; low probability for success; significant weaknesses, but correctable.  |
| Unsatisfactory <b>or 1</b> | Fails to meet minimum requirements; little likelihood of success; needs major revision to make it acceptable.   |

## Scoring Section

### Section A – Organizational Capacity

| Section 1 – Organizational Capacity  | Score      |
|--|------------|
| Demonstrates organizational changes that will allow staff to devote sufficient time to Regional Food Coordination.   | /10        |
| Demonstrated experience collaborating with a wide range of food systems partners to address health equity, food security, and food sovereignty.  | /10        |
| Demonstrates experience participating in or leading a food access network or comparable network, coalition, or council.  | /05        |
| Demonstrated experience working with low-income disadvantaged communities and involving community members in planning processes to address health equity, food security, and food sovereignty. | /05        |
| <b>SCORE TOTAL</b>   | <b>/30</b> |

### Section B – Work Plan/Project Narrative

| Section 2 – Work Plan/Project Narrative  | Score      |
|--|------------|
| Quality and relevance of proposed strategies for convening a multi-county, Regional Food Network.              | /15        |
| Detailed list of partners and stakeholders that they will collaborate with through the Regional Food Networks. | /10        |
| Description of collaborative efforts with community partners to accomplish the work.                           | /10        |
| Description of how the Technical Assistance resources will be used to support this work.                       | /05        |
| Demonstrated experience with project evaluation to meet evaluation requirements.                               | /05        |
| Quality and relevance of identified barriers or challenges to this work.                                       | /05        |
| <b>SCORE TOTAL</b>   | <b>/50</b> |

## Section C – Budget and Budget Justification

| Section 3 - Budget and Budget Justification   |  | Score |
|---|--|-------|
| Budget aligns with project needs, is accurate, and comprehensive.                           |  | /10   |
| Detailed budget narrative, consistent with the work plan, and addresses cost-effectiveness. |  | /10   |
| SCORE TOTAL   |  | 20    |

|             |     |
|-------------|-----|
| Section 1   | 30  |
| Section 2   | 50  |
| Section 3   | 20  |
| Score Total | 100 |

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