

DEPARTMENT OF HEALTH COVID-19 Community Engagement Contracts

CONTRACTOR PROPOSAL SCORE SHEET

Scoring Sections

I. Relevant history and experience (20 points)

Criteria	Score (0-10)	Comments: Strengths/Weaknesses
1. Does respondent have strong history and experience relevant to this work, including similar work in the past, and established trust with the community?		
2. Does respondent have effective, culturally rooted community engagement methods and strategies, including strong partnerships with leaders, networks, and others?		
Total score points for this section (out of 20):		

II. Work Plan (40 points)

	Criteria	Score (0-20)	Comments: Strengths/Weaknesses
3.	Do respondent's proposed project activities seem likely to increase community understanding of and engagement around vaccination, testing, and other important COVID topics?		
4.	Do respondent's ideas for engaging communities have potential for broad reach and impact in community, while being feasible?		
	Total score points for this section (out of 40):		

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III. Led by people of color, American Indians, individuals with disabilities, and/or LGBTQ individuals (20 points)

	Criteria	riteria Score (0-10)					
5.	Is this a Tribe or an organization led by people of color, American Indians, individuals with disabilities, and/or LGBTQ individuals?						
6.	Does the Tribe or organization share power and decision-making with communities of color, American Indian communities, disability communities, and LGBTQ communities?						
	Total score points for this section (out of 20):						

IV. Budget (10 points)

Criteria	Score (0-10)	Comments: Strengths/Weaknesses
7. Is the total amount requested in the budget appropriate for the proposed activities, number/size of communities reached, and geographic areas reached?		
Total score points for this section (out of 10):		

V. Alignment with State needs for priority communities (10 points) *

Criteria	Score (0-10)	Comments: Strengths/Weaknesses
 8. Is the proposal intentionally and effectively designed around meeting the needs of a racial/ethnic/cultural/disability/LGBTQ community or communities with increased need COVID-19 information, vaccination, testing, and resources? Consider: a. Community's access to information and resources b. Size of community in Minnesota c. How recently community arrived in Minnesota d. Language needs (including languages spoken, literacy rates) e. Geographic isolation (i.e., Greater Minnesota, especially rural Minnesota) f. Systemic racism, other barriers and inequities experienced by community g. Special health concerns/needs of community 	s for	

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Criteria	Score (0-10)	Comments: Strengths/Weaknesses
Total score points for this section (out of 10):		

^{*} Please note that reviewers will have the opportunity to give extra weight to these considerations during the final balancing discussion, to ensure that all major racial/ethnic/cultural communities, disability communities, and LGBTQ communities in Minnesota are reached.

Final Scores

Scoring Sections	Maximum Points	Awarded Points
Relevant history and experience	20	
Work Plan	40	
Tribe or led by POC/AI/disability/LGBTQ	20	
Budget	10	
Alignment with State needs	10	
Total	100	