

2025 Hydration Station Competitive Grant Program

GRANT REQUEST FOR PROPOSAL (RFP)

October 2025

2025 Hydration Station Competitive Grant Program

Minnesota Department of Health
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St. Paul, MN 55164-0975
651-201-4700
health.drinkingwater@state.mn.us
www.health.state.mn.us

To obtain this information in a different format, call: 651-201-4700.

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RFP Part 1: Overview

1.1 General Information

- **Announcement Title:** 2025 Hydration Station Competitive Grant Program
- **Minnesota Department of Health (MDH) Program Website:**
 - [Drinking Water Protection Grant Information](https://www.health.state.mn.us/communities/environment/water/grants.html)
(<https://www.health.state.mn.us/communities/environment/water/grants.html>)
- **Application Deadline:** Friday, November 14, 2025, 2:00 pm Central Standard Time.

1.2 Program Description

The Minnesota Department of Health (MDH) is accepting applications for funding to provide water-bottle filling stations (hydration stations) to qualifying applicants. Local public health organizations, schools and community entities are encouraged to apply for this limited-funding opportunity.

Approved hydration stations:

- Provide drinking water containing an optimal level of fluoride to help protect teeth from tooth decay
- Do not remove fluoride from water
- Removes lead, when present, from drinking water
- Provide an additional safeguard to reduce potential lead exposure from drinking water
- Provide a healthy alternative to sugary drinks, especially in communities with limited access to healthy, affordable beverage choices

Background

The MDH is committed to improving the health of Minnesotans by getting everyone to drink more water. Filtered water units, in the form of hydration stations, maintain optimal fluoride levels in drinking water and removes lead and other contaminants associated with plumbing systems. Water with the right amount of fluoride helps prevent tooth decay and cavities. They provide a healthy alternative to sugary drinks, such as juice and soda, especially in communities with limited access to healthy, affordable beverage choices. See Appendix E – Acceptable Hydration Stations)

1.3 Funding and Project Dates

Funding

Funding will be allocated through a competitive process.

The MDH Oral Health Unit and Drinking Water Protection Section are making available a total of \$20,000 in assistance. Oral Health funds are allocated through the U.S. Department of Health and Human Services, Centers for Disease Control and Prevention, **State Actions to Improve Oral Health Outcomes and Partner Actions to Improve Oral Health Outcomes** federal award.

Funding will be allocated through a competitive process. If selected, you may only incur eligible expenditures when the grant agreement is fully executed, and the grant has reached its effective date, whichever is later.

Funding	Estimate
Estimated Amount to Grant	\$20,000
Estimated Number of Awards	6-7
Estimated Award Maximum	\$3,000

Match Requirement

There is no match requirement.

Project Dates

November 2025 – August 14, 2026

1.4 Eligible Applicants

Any Minnesota organization such as schools, Head Start centers, community centers, non-profits, clinics etc. receiving water from a municipal community public water system (PWS) is eligible to apply.

The grantee must not begin work until the grant agreement is fully executed and the State's Authorized Representative has notified the grantee that work may commence.

Grant funds are not transferrable to any other entity. Applicants that are aware of any upcoming mergers, acquisitions, or any other changes in their organization or legal standing, must disclose this information to MDH in their application, or as soon as they are aware of it.

1.5 Questions and Answers

All questions regarding this RFP must be submitted by email or phone to Maria Spitael, Compliance Engineer at maria.spitael@state.mn.us.

Please submit questions no later than 4:30 p.m. Central Standard Time (CST), on Monday, October 20, 2025. All questions and answers will be posted on October 21, 2025 on the [Drinking Water Protection Grant Information](https://www.health.state.mn.us/communities/environment/water/grants.html) (<https://www.health.state.mn.us/communities/environment/water/grants.html>) webpage.

To ensure the proper and fair evaluation of all applications, other communications regarding this RFP including verbal, telephone, written or internet initiated by or on behalf of any applicant to any employee of the Department, other than questions submitted to as outlined above, are prohibited. **Any violation of this prohibition may result in the disqualification of the applicant.**

RFP Part 2: Program Details

2.1 Priorities

Health Equity Priorities

It is the policy of the State of Minnesota to ensure fairness, precision, equity, and consistency in competitive grant awards. This includes implementing diversity and inclusion in grant-making.

The [Policy on Rating Criteria for Competitive Grant Review \(PDF\)](https://mn.gov/admin/assets/08-02%20Grants%20Policy%20Revision%20September%202017%20final_tcm36-312046.pdf)

([https://mn.gov/admin/assets/08-](https://mn.gov/admin/assets/08-02%20Grants%20Policy%20Revision%20September%202017%20final_tcm36-312046.pdf)

[02%20Grants%20Policy%20Revision%20September%202017%20final_tcm36-312046.pdf](https://mn.gov/admin/assets/08-02%20Grants%20Policy%20Revision%20September%202017%20final_tcm36-312046.pdf))

establishes the expectation that grant programs intentionally identify how the grant serves diverse populations, especially populations experiencing inequities and/or disparities.

Community water fluoridation is a low-cost, effective, and equitable approach to protecting and improving oral health outcomes for all Minnesotans. This competitive grant award seeks to make consumption of optimally fluoridated water easier and more accessible.

This grant will serve:

Any Minnesota organization such as schools, Head Start centers, community centers, non-profits, clinics etc. receiving water from a municipal community public water system (PWS).

Grant outcomes will include:

To promote health by making it easier for everyone to choose clean, safe tap water. The MDH seeks to assist organizations that do not have resources to update their infrastructure to maintain access to optimally fluoridated drinking water, while removing lead when present, within drinking water.

2.2 Eligible Projects

Grant awards will fund the purchase of new approved drinking fountains with hydration stations, mounting hardware, and replacement filters. Note: See Appendix F for approved Hydration Stations.

Ineligible Expenses

Ineligible expenses include but are not limited to:

- Installation costs
- Solicitating donations
- Taxes, except sales tax on goods and services
- Lobbyists, political contributions
- Bad debts, late payment fees, finance charges, or contingency funds

2.3 Grant Management Responsibilities

Grant Agreement

Each grantee must formally enter into a grant agreement. The grant agreement will address the conditions of the award, including implementation for the project. The grantee is expected to

read the grant agreement, sign, and comply with all conditions of the grant agreement. Grantee should provide a copy of the grant agreement to all grantee staff working on the grant.

No work on grant activities can begin until a fully executed grant agreement is in place.

A sample grant agreement can be viewed at [Grant Resources \(https://www.health.state.mn.us/about/grants/resources.html\)](https://www.health.state.mn.us/about/grants/resources.html). Applicants should be aware of the terms and conditions of the standard grant agreement in preparing their applications. Much of the language reflected in the sample agreement is required by statute. If an applicant takes exception to any of the terms, conditions or language in the sample grant agreement, the applicant must indicate those exceptions, in writing, in their application in response to this RFP. Certain exceptions may result in an application being disqualified from further review and evaluation. Only those exceptions indicated in an application will be available for discussion or negotiation.

The funded applicant will be legally responsible for assuring implementation of the work plan and compliance with all applicable state requirements including worker's compensation insurance, nondiscrimination, data privacy, budget compliance, and reporting.

Each grantee must formally enter into a grant agreement. The grant agreement will address the conditions of the award, including implementation for the project. Grantee should read the grant agreement, sign, and once signed, comply with all conditions of the grant agreement.

No work on grant activities can begin until a fully executed grant agreement is in place and the State's Authorized Representative has notified the Grantee that work may start.

The funded applicant will be legally responsible for assuring implementation of the work plan and compliance with all applicable state requirements including worker's compensation insurance, nondiscrimination, data privacy, budget compliance, and reporting.

Accountability and Reporting Requirements

An organization that receives a Hydration Station Grant must report the results of each work item that is funded by providing all the following information:

- The results of performing the work that is described in the grant application
- The total amount of grant funds that were expended to perform each work item
- A summary of the costs that are attributed to performing each work item
- A photo (and photo release form) of the installed and functioning hydration station
- A copy of any article, announcement, or social media post acknowledging the MDH funding and stating its impact on people who use the hydration station
- Acknowledgement on all written materials: Funding for this project has been made possible through the Minnesota Department of Health (MDH) and Centers for Disease Control and Prevention (CDC) cooperative agreement "Minnesota Actions to Improve Oral Health Outcomes."

Organizations receiving funds will also be asked to:

- Participate in evaluation activities such as interviews, surveys, sharing success stories etc.
- Support statewide drinking water campaigns through the dissemination of educational materials to relevant organization members

- Place communications materials that illustrate the importance and safety of community water fluoridation next to hydration station
- Attend a technical assistance seminar on the effects of fluoride in drinking water on dental health

Grant Payments

Per [State Policy on Grant Payments \(PDF\) \(https://mn.gov/admin/assets/08-08%20Policy%20on%20Grant%20Payments%20FY21%20_tcm36-438962.pdf\)](https://mn.gov/admin/assets/08-08%20Policy%20on%20Grant%20Payments%20FY21%20_tcm36-438962.pdf), reimbursement is the method for making grant payments. All grantee requests for reimbursement must correspond to the approved grant budget. The State shall review each request for reimbursement against the approved grant budget, grant expenditures to-date and the latest grant progress report before approving payment. Grant payments shall not be made on grants with past due progress reports unless MDH has given the grantee a written extension.

Invoices are to be submitted upon the installation of the Hydration Station and before

August 14, 2026, using the MDH 2025 Hydration Station Competitive Grant Invoice that will be included in the grant agreement.

2.4 Grant Provisions

Affirmative Action and Non-Discrimination Requirements for all Grantees

The grantee agrees to comply with applicable state and federal laws prohibiting discrimination.

Minnesota's nondiscrimination law is the Minnesota Human Rights Act (MHRA) ([Minn. Stat. § 363A](#); See e.g. [Minn. Stat. § 363A.02](#)). The MHRA is enforced by the [Minnesota Department of Human Rights \(https://mn.gov/mdhr/\)](#). Some, but not all, MHRA requirements are reflected below. All grantees are responsible for knowing and complying with nondiscrimination and other applicable laws.

The grantee agrees not to discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status in regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age in regard to any position for which the employee or applicant for employment is qualified.

The grantee agrees not to discriminate in public accommodations because of race, color, creed, religion, national origin, sex, gender identity, sexual orientation, and disability.

The grantee agrees not to discriminate in public services because of race, color, creed, religion, national origin, sex, gender identity, marital status, disability, sexual orientation, and status with regard to public assistance.

The grantee agrees to take affirmative steps to employ, advance in employment, upgrade, train, and recruit minority persons, women, and persons with disabilities.

The grantee must not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. The grantee agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled persons without discrimination based upon their physical or mental disability in all employment practices such as the following:

employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Minn. Rules, part [5000.3550](#).

Audits

Per [Minn. Stat. § 16B.98](#), subd. 8, the grantee's books, records, documents, and accounting procedures and practices of the grantee or other party that are relevant to the grant or transaction are subject to examination by the granting agency and either the legislative auditor or the state auditor, as appropriate. This requirement will last for a minimum of six years from the grant agreement end date, receipt, and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

Conflicts of Interest

MDH will take steps to prevent individual and organizational conflicts of interest, both in reference to applicants and reviewers per [Minn. Stat. § 16B.98](#) and the Office of Grants Management's Policy 08-01, "Conflict of Interest Policy for State Grant-Making."

Applicants must complete the [Applicant Conflict of Interest Disclosure Form \(PDF\)](#) (<https://www.health.state.mn.us/about/grants/coiapplicant.pdf>) and submit it as part of the completed application. Failure to complete and submit this form will result in disqualification from the review process.

Organizational conflicts of interest occur when:

- a grantee or applicant is unable or potentially unable to render impartial assistance or advice
- a grantees or applicant's objectivity in performing the grant work is or might be otherwise impaired
- a grantee or applicant has an unfair competitive advantage

Individual conflicts of interest occur when:

- an applicant, or any of its employees, uses their position to obtain special advantage, benefit, or access to MDH's time, services, facilities, equipment, supplies, prestige, or influence
- An applicant, or any of its employees, receives or accepts money, or anything else of value, from another state grantee or grant applicant with respect to the specific project covered by this RFP/project.
- An applicant, or any of its employees, has equity or a financial interest in, or partial or whole ownership of, a competing grant applicant organization.
- An applicant, or any of its employees, is an employee of MDH or is a relative of an employee of MDH.

In cases where a conflict of interest is perceived, disclosed, or discovered, the applicants or grantees will be notified and actions may be pursued, including but not limited to disqualification from eligibility for the grant award or termination of the grant agreement.

Non-Transferability

Grant funds are not transferrable to any other entity. Applicants that are aware of any upcoming mergers, acquisitions, or any other changes in their organization or legal standing, must disclose this information to MDH in their application, or as soon as they are aware of it.

Public Data and Trade Secret Materials

All applications submitted in response to this RFP will become property of the State. In accordance with [Minn. Stat. § 13.599](#), all applications and their contents are private or nonpublic until the applications are opened.

Once the applications are opened, the name and address of each applicant and the amount requested is public. All other data in an application is private or nonpublic data until completion of the evaluation process, which is defined by statute as when MDH has completed negotiating the grant agreement with the selected applicant.

After MDH has completed the evaluation process, all remaining data in the applications is public with the exception of trade secret data as defined and classified in [Minn. Stat. § 13.37](#), subd. 1(b). A statement by an applicant that the application is copyrighted or otherwise protected does not prevent public access to the application or its contents. ([Minn. Stat. § 13.599](#), subd. 3(a)).

If an applicant submits any information in an application that it believes to be trade secret information, as defined by [Minn. Stat. § 13.37](#), the applicant must:

- Clearly mark all trade secret materials in its application at the time it is submitted,
- Include a statement attached to its application justifying the trade secret designation for each item, and
- Defend any action seeking release of the materials it believes to be trade secret, and indemnify and hold harmless MDH and the State of Minnesota, its agents and employees, from any judgments or damages awarded against the State in favor of the party requesting the materials, and any and all costs connected with that defense.
- This indemnification survives MDH's award of a grant agreement. In submitting an application in response to this RFP, the applicant agrees that this indemnification survives as long as the trade secret materials are in possession of MDH. The State will not consider the prices submitted by the responder to be proprietary or trade secret materials.

MDH reserves the right to reject a claim that any particular information in an application is trade secret information if it determines the applicant has not met the burden of establishing that the information constitutes a trade secret. MDH will not consider the budgets submitted by applicants to be proprietary or trade secret materials. Use of generic trade secret language encompassing substantial portions of the application or simple assertions of trade secret without substantial explanation of the basis for that designation will be insufficient to warrant a trade secret designation.

If a grant is awarded to an applicant, MDH may use or disclose the trade secret data to the extent provided by law. Any decision by the State to disclose information determined to be trade secret information will be made consistent with the Minnesota Government Data Practices Act ([Ch. 13 MN Statutes](#)) and other relevant laws and regulations.

If certain information is found to constitute trade secret information, the remainder of the application will become public; in the event a data request is received for application information, only the trade secret data will be removed and remain nonpublic.

2.5 Review and Selection Process

Review Process

Funding will be allocated through a competitive process with review by a committee representing MDH Oral Health and Drinking Water Protection. The review committee will evaluate all eligible and complete applications received by the deadline.

MDH will review all committee recommendations and is responsible for award decisions. **The award decisions of MDH are final and not subject to appeal.** Additionally:

- MDH reserves the right to withhold the distribution of funds in cases where proposals submitted do not meet the necessary criteria.
- The RFP does not obligate MDH to award a grant agreement or complete the project, and MDH reserves the right to cancel this RFP if it is considered to be in its best interest.
- MDH reserves the right to waive minor irregularities or request additional information to further clarify or validate information submitted in the application, provided the application, as submitted, substantially complies with the requirements of this RFP. There is, however, no guarantee MDH will look for information or clarification outside of the submitted written application. Therefore, it is important that all applicants ensure that all sections of their application are complete to avoid the possibility of failing an evaluation phase or having their score reduced for lack of information.

Selection Criteria and Weight

The review committee will be reviewing each applicant on a 100 -point scale. A standardized scoring system will be used to determine the extent to which the applicant meets the selection criteria.

The Hydration Station Grant application is a competitive grant application. Only complete applications received or mailed on or before the deadline will be reviewed competitively. The MDH determines the priority of each hydration station measure that is included in a grant application using an internal grant application review team. Reviewers will determine which applications best meet the selection criteria. Reviewers will be required to identify any conflicts of interest and will not review a proposal if they have a direct relationship with the applicant. Staff from the Environmental Health Division of the MDH will develop final funding recommendations based on the scores and comments from reviewers. These funding recommendations will be forwarded to the Commissioner of Health for final approval. The MDH uses the following methodology to score a Community Fluoridation Grant application:

Proposals will be reviewed and scored according to a 100-point system listed below. A Community Fluoridation Grant application must have a minimum score of 60 points in order to be awarded. Grant requests that achieve the minimum score to qualify will be awarded funds based upon the 1) score, 2) date placed upon the list, and 3) availability of grant funds.

Applicant Information (10 Points)

- Is the application attached, completed, and readable? **(Appendix A)** (5 Points)
- Is the applicant receiving drinking water from a Minnesota municipal community PWS? (5 Points)

Project Need (80 Points)

- Is the installation site located within either a geographic or low-income Dental Health Professional Shortage Area (HPSA)? (10 Points) MDH will determine points for installation site's location in a Dental Health Professional Shortage Area. **(Appendix F)**
- Is the applicant a non-profit organization? (10 Points)
- Does the installation site serve children? (5 Points)
 - Is over 50% of children serviced under 6 years of age (5 Points)
- What is the estimated daily number of persons served by the installation site? (1 Point per 10 persons; maximum 10 Points)
- Is the installation site a school or daycare facility attended by children? (10 Points)
- Provide documentations of populations reliance for significant portion of drinking-water needs. (5 points)
- Was your facility built before 1986 (more likely to contain lead plumbing)
 - Provide documentation plumbing was installed prior to 1986 (10 Points)
- Does the application include a lead analysis result from the installation site? (Points for highest result at installation site: 0-5 ppb: 1 Points; 6-15 ppb: 5 Points; 16-20 ppb: 10 Points; >20 ppb; maximum 15 Points)

Work Scope (5 Points)

- Does the request for award does not exceed \$3,000 (5 Points)

Budget (5 Points)

- Does the application include an identified vendor and an attached vendor quote of hydration station equipment costs? (Appendix C) (5 Points)

RFP Part 3: Application and Submission Instructions

3.1 Application Deadline

All applications must be received by MDH no later than 2:00 p.m. Central Time, on Friday, November 14, 2025.

The MDH will be available to provide consultation and guidance during the application process. For assistance, please contact Anita Smith, Grants Coordinator, at 651-201-4665 or anita.smith@state.mn.us. Please note that MDH staff will not be able to help with the actual writing of the application or critique drafts.

Late applications will not be accepted. It is the applicant's sole responsibility to allow sufficient time to address all potential delays caused by any reason whatsoever. MDH will not be responsible for delays caused by mail, delivery, computer, or technology problems.

Acknowledgement of application receipt. MDH will "reply all" to the email address that submitted the application to acknowledge receipt of your application within one business day of the receipt of an application. If you do not receive an acknowledgment email within that time frame from when you submitted the application, it means MDH did not receive your application/documents. Please contact Anita Smith, anita.smith@state.mn.us after that time frame for further instructions.

3.2 Application Submission Instructions

An eligible organization may submit only one application. Should an organization submit multiple applications, only the last application received before the application deadline will be considered eligible for evaluation.

Applications must be emailed to:
Hydration Station Grant Coordinator
health.drinkingwater@state.mn.us

Applications must be received by **2:00 p.m. Central Time, on Friday, November 14, 2025.**

The MDH is not responsible for grant applications that are lost in electronic transmission. Late applications will not be considered for review. Incomplete applications will not be considered for review.

3.3 Application Instructions

Each application must contain the following items in the order listed:

- Signed Application – Appendix A
- Signed Cost Estimates – Appendix C
- Applicant Conflict of Interest – Appendix D
- Due Dilligence – Appendix E
- Any narrative or supplemental portions of the application must be written in 12-point font, single spaced with one-inch margins. Any supplemental pages must be numbered consecutively.

Incomplete applications will be rejected and not evaluated.

Applications must include all required application materials, including attachments. Do not provide any materials that are not requested in this RFP, as such materials will not be considered nor evaluated. **MDH reserves the right to reject any application that does not meet these requirements.**

By submitting an application, each applicant warrants that the information provided is true, correct, and reliable for purposes of evaluation for potential grant award. The submission of inaccurate or misleading information may be grounds for disqualification from the award, as well as subject the applicant to suspension or debarment proceedings and other remedies available by law.

All costs incurred in responding to this RFP will be borne by the applicant.

RFP Part 4: Attachments

- Appendix A – 2023 Hydration Station Competitive Grant Application
- Appendix B – Definitions
- Appendix C – Estimates for Hydration Station Costs
- Appendix D - Applicant Conflict of Interest Disclosure
- Appendix E – Due Diligence Form
- Appendix F – MN Dental Health Professional Shortage Areas
- Appendix G - Hydration Station (Acceptable Examples)
- Appendix H – Product Specification
 - Attachment A: Application Evaluation Criteria

Appendix A - 2025 Hydration Station Competitive Grant Application

Notice: This application must be completed in order to score your grant request.

Applicant/Organization (name of primary applicant): _____

Grant Contact Name: _____

Grant Contact Phone No. and Extension: _____

Grant Contact E-mail address: _____

Mailing Address: _____

County: _____

Federal Tax ID #: _____

Will the Hydration Station unit be installed at the above location? (Yes/No) _____

If no, Name of Location: _____

Installation Mailing Address: _____

Person Authorized to Sign Grant Agreement on Behalf of the Organization:

Name: _____ Title: _____

TOTAL COST OF PROJECT (Amount Requested + Applicant Cost): \$ _____

Total Grant Amount Being Requested (**\$3,000 maximum**): \$ _____

Work Item (s) to be performed under this grant

For each work item to be funded under the grant, please provide the following information (use an additional page if necessary).

1. **Work Item 1** – describe the work that will be performed: _____

1a. Applicant is ready and able to complete project by August 14, 2026: Yes ____ No ____

1b. Applicant is a non-profit organization: Yes ____ No ____

1c. Hydration station type: New ____ Replacement ____

1d. Installation site includes: Daycare ____ School attended by children ____

1e. Is over 50% of children serviced under 6 years of age: Yes ____ No ____

1f. Installation site estimated daily persons served: _____

1g. Installation site municipal community public water system source: _____

1h. Was your facility built before 1986 (lead plumbing): Yes ____ No ____

Provide documentation plumbing was installed prior to 1986.

1i. Installation site most recent drinking-water lead test result:

Date: _____ Tap Location: _____ Lead (ppm or mg/L): _____

***NOTE* 1 mg/L (ppm) = 1,000 ug/L (ppb)**

1j. Anticipated **outcomes** of performing this work item: _____

1k. A description of efforts to educate the target audience on drinking tap water. Please list key messages that you would promote: _____

1l. The organization must describe efforts to substitute water as a healthy alternative to sugar-sweetened beverage: _____

1m. The organization must describe reasons why fluoride is important to the oral health of the served population: _____

1n. A statement from the organization will be required to verify the condition of any existing hydration station(s) or drinking fountains, as well as the presence of lead in drinking water or plumbing materials. _____

Certification

I certify that the information herein is true and accurate to the best of my knowledge, and I submit this application on behalf of the applicant organization.

Signature: _____ Title: _____ Date: _____

NOTE: If you are awarded a grant, NO work should begin until all required signatures have been obtained on the grant agreement and grantee receives a signed copy of the grant agreement.

Minnesota Department of Health
Environmental Health Division
Drinking Water Protection Program
651-201-4700
health.drinkingwater@state.mn.us
www.health.state.mn.us

10/2025

To obtain this information in a different format, call: 651-201-4700.

Appendix A - Instructions

Please complete the application and submit to the Minnesota Department of Health.

E-mail the form to:

Hydration Station Grant Coordinator
health.drinkingwater@state.mn.us

Appendix B - Definitions

Community Public Water System means the name of the utility that provides drinking water to the installation site.

Name of the Grant Contact means the name of the individual who will be responsible for managing the grant.

Telephone Number means the telephone number of the contact person that the Minnesota Department of Health can call during its regular business hours (M-F from 8:00 a.m. to 4:30 p.m.).

E-mail means an internet address for the contact person that the Minnesota Department of Health can use to electronically transmit information related to the grant.

Mailing Address means the official mailing address of the applicant that shall be used for correspondence with MDH.

Name and Title of the Person Authorized to Sign the Grant Agreement on Behalf of the Organization means a person who has authority to administer a financial agreement between the applicant organization and the Minnesota Department of Health.

Total Grant Amount Being Requested means the sum of the costs of the work items that are identified in the grant application (1b + 2b)

Work Item is the hydration station equipment that is to be purchased under this part of the grant application. Fill one box for each activity included in the project; feel free to insert more boxes if needed.

Product(s) produced or anticipated outcomes of performing this work means the tangible results of performing the work that is funded by this grant.

Unit Conversion 1 mg/L (ppm) = 1,000 ug/L (ppb)

Appendix C - Estimates for Hydration Station Costs

This form is to be completed and provided with the vendor quote. It is helpful to estimate and detail the expected costs associated with a hydration station.

Hydration station equipment will include, but will not be limited to (not all items may be applicable or necessary):

Equipment	Costs
Drinking fountain with bottle filling station (hydration station)	\$
Mounting hardware (if applicable)	\$
Replacement filter(s)	\$
Plumbing costs	\$
Miscellaneous costs	\$
Total Estimated Costs	\$

Contact information of applicant (please print)

Name: _____

Phone number: _____

E-mail address: _____

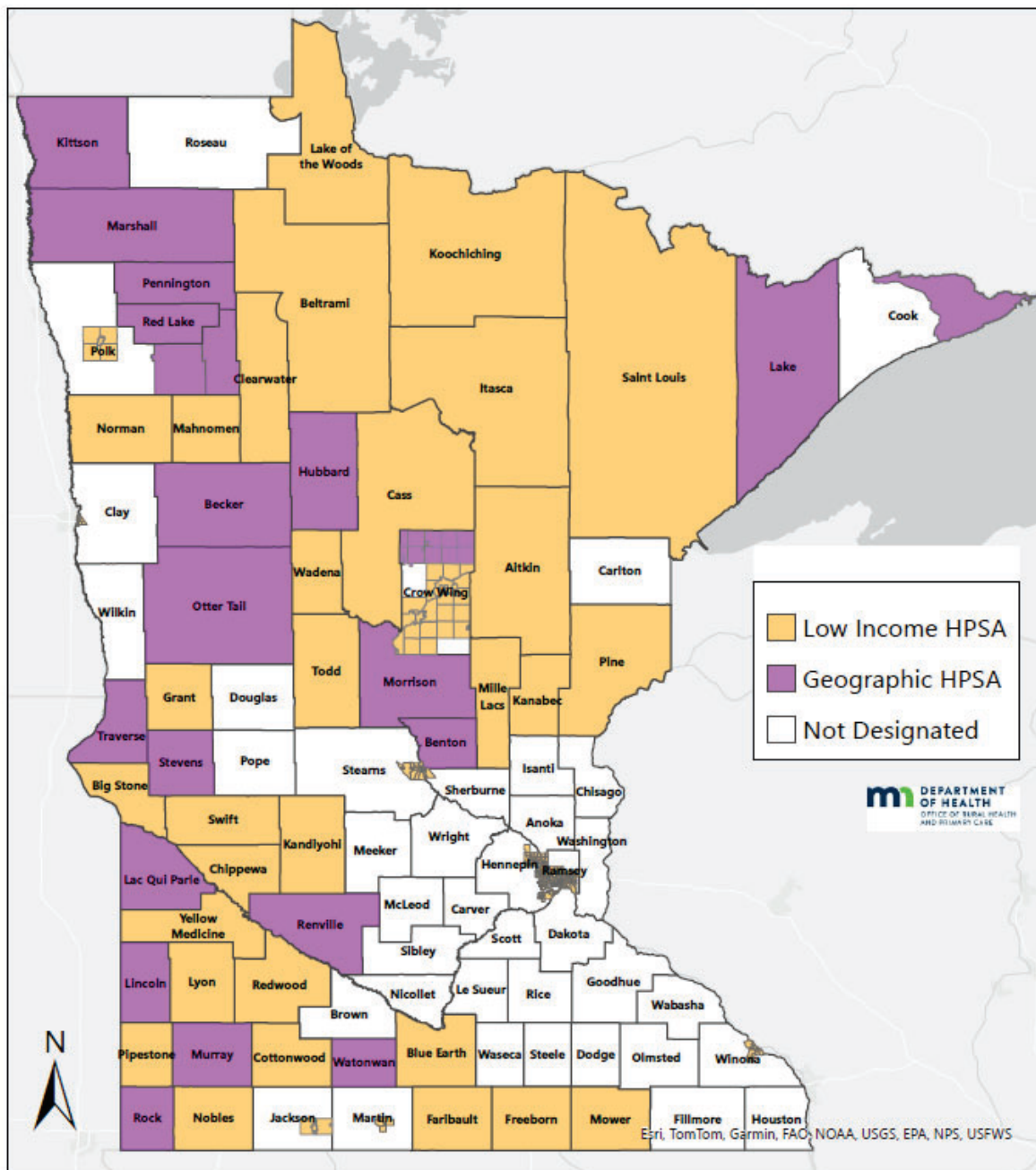
Signature: _____

Title: _____

Date: _____

Appendix F - MN Dental Health Professional Shortage Areas

MN Health Professional Shortage Areas Dental Geographic & Low Income Designations August 2024



Source:
[Health Professional Shortage Areas \(PDF\)](https://www.health.state.mn.us/facilities/underserved/docs/2018hpsadental.pdf)
(<https://www.health.state.mn.us/facilities/underserved/docs/2018hpsadental.pdf>)

Appendix G - Hydration Station (Acceptable Examples)

Example 1

Elkay ezH2O® Bottle Filling Station & Single
ADA Cooler Refrigerated Stainless Lead
Reduction Quick Filter Change

Model: LZS8WSSK

\$2,834.00 from: WWW.ELKAY.COM



Example 2

Elkay ezH2O® Bottle Filling Station with
Single ADA Cooler Filtered Refrigerated
Light Gray

Model: LZS8WSVRLK

\$2,819.00 from: WWW.ELKAY.COM



Features are the same for both Hydration Stations

Touchless, sensor activation (bottle filler) designed for easy use; easy-to-operate push-bar activation (bubbler). Hermetically sealed refrigeration system provides chilled water to satisfy thirst.

Fill rate is 1.1 GPM. Laminar flow provides clean fill with minimal splash. Visual filter monitor with LED filter status indicator for when filter change is necessary.

The 3,000-gallon filter is certified to NSF 42 and 53 for lead, Class 1 particulate, chlorine, taste and odor reduction. Green Ticker™ informs user of number of 20 oz. plastic water bottles saved from waste.

Silver ion antimicrobial protection on key plastic components to inhibit the growth of mold and mildew. Real drain system eliminates standing water.

Flexi-Guard bubbler provides a flexible antimicrobial mouth guard to protect against injury and microorganisms. Rated for indoor use.

Attachment A: Application Evaluation Criteria

A numerical scoring system will be used to evaluate eligible applications. Scores will be used to develop final recommendations.

Applicants are encouraged to score their own application using the evaluation scoresheet before submitting their application. This step is not required but may help ensure applications address the criteria evaluators will use to score applications.

	Yes or No	Possible Points	Points Awarded
<ul style="list-style-type: none"> Is the application attached, completed, and readable? Is the applicant receiving drinking water from a Minnesota Municipal Community Public Water Supply? 		5 pts 5 pts	
Project Need (80 Points)			
<ul style="list-style-type: none"> Is the installation site located within either a geographic or low-income Dental Health Professional Shortage Area (HPSA)? 		10 pts	
<ul style="list-style-type: none"> Is the applicant a non-profit organization? 		10 pts	
<ul style="list-style-type: none"> Does the installation site serve children? Is over 50% of children serviced under 6 years of age? 		5 pts 5 pts	
<ul style="list-style-type: none"> What is the estimated daily number of persons served by the installation site? (1 Point per 10 persons; maximum 10 Points) 		10 pts	
<ul style="list-style-type: none"> Is the installation site a school or daycare facility attended by Children? 		10 pts	
<ul style="list-style-type: none"> Does the application include documentation of population's reliance for a significant portion of drinking-water needs? 		5 pts	
<ul style="list-style-type: none"> Was your facility build before 1986 (more likely to contain lead plumbing) Does the applicant include documentation plumbing was installed prior to 1986? 		10 pts	
<ul style="list-style-type: none"> Does the application include a lead analysis result from the installation site? (Points for highest result at installation site: 0-5 ppb: 1 Points; 6-15 ppb: 5 Points; 16-20 ppb: 10 Points; >20 ppb; maximum 15 Points) 		15 pts	
Work Scope (5 Points)			
<ul style="list-style-type: none"> Does the request for award does not exceed \$3,000? 		5 pts	
Budget (5 Points)			
<ul style="list-style-type: none"> Does the application include an identified vendor and an attached vendor quote of hydration station equipment costs? (Appendix C) 		5 pts	