

AAHSAC Meeting Minutes: Apr. 21, 2026

MINUTES PREPARED BY: OAAH

LOCATION: VIRTUAL

Attendance

- Aisha Ellis, MDH
- Carol Houston, AAHSAC
- Chris Smith, AAHSAC
- Cindy Devonish Hall, AAHSAC
- Demitrea Kelley, AAHSAC
- Iman Ibrahim, AAHSAC
- Inih Essien, AAHSAC
- Joel Boyd, AAHSAC
- Matthew Arries, AAHSAC
- Seena Hodges, MDH
- Stephanie Trusten, MDH

Action items

- The Council will review and provide recommendations and feedback to finalize the charter.
 - Assigned to: Full Council
 - Due date: May 3rd, 2026
- The Council will review sub-committee assignments.
 - Assigned to: Full Council
 - Due date: May 3rd, 2026
- The Council will review and provide feedback on the work plan and RACI framework.
 - Assigned to: Full Council
 - Due date: May 3rd, 2026

Agenda

- 2:00pm – Call to Order
- 2:05pm – Charter Discussion

- 2:30pm – AAHSAC Work Plan
- 3:20pm – Break
- 3:25pm – RACI Framework
- Sub-Committees
- 3:55pm - Closing

Next meeting

Date: May 2026

Time: 2:00-4:00 PM

Location: Hybrid

Agenda items: (Submit proposed agenda items to oaah.mdh@state.mn.us)

Meeting notes

The Council discussed the current charter, roles and responsibilities, the draft work plan and a RACI framework. There was a facilitated discussion focused on sub-committees and the expertise that Council members bring to their assigned committee to gain a shared understanding of how to operationalize their work. The Council has been requested to bring feedback to the next meeting for the action items discussed.

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